Seatrade Cruise Global

Halls A– D
13–16 April 2026
Miami Beach
Convention Center
Miami. FL. USA

2026 OFFICIAL VENDOR
Seatrade Cruise Global

Exhibitor Service Manual

expo convention contractors

Expo Convention Contractors | Website: http:// expocci.com
Online Ordering: https://expocci.boomerecommerce.com/

SHOW MANAGEMENT INFORMATION

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Online Marketplace

Expo Convention Contractors (Expo CCI) has been chosen as the Official Service Contractor for **Seatrade Cruise Global.** We are prepared to assist you in every way possible to ensure a successful marketing presentation for your company. Expo Convention Contractors has an online marketplace that provides an easy way for you to order all of your show services. Our system is user friendly and visually driven, making it easy to navigate.

You still have the option to order via the PDF Exhibitor Manual by completing and sending form/s to info@expocci.com.

Below are instructions to access our online marketplace for online ordering:

- Once you have successfully registered for a booth with show management, Expo CCI will receive your contact information. We will then email you a unique temporary password, as well as link to our storefront https://expocci.boomerecommerce.com/Home/Pages/Security/Login

- When you log in for the first time, you will be prompted to update your password, keeping your order and payment information confidential and accessible only to you.
If you were an exhibitor last year or have logged into our storefront before, your password will be the same as your last login. You always have the option to reset your password from the login page.

- After you have logged in, you will be directed to your Event Homepage. Here you will find important show dates and times, booth equipment, shipping deadlines and shipping addresses. As well as any important contacts you may need in preparation for this event.

- From your Event Homepage, you will also notice a menu on your left hand side. From these menu options you can start shopping to place your order online. Shipping labels, subcontractor forms and additional information can be found within the menus displayed across the top of the page.

- Freight shipments will incur a material handling charge. Please see the Shipping Information section of the online marketplace for posted rates. By having a credit card on file prior to move-in, Expo CCI can deliver your shipment to your booth space in a timely manner.

- All remaining balances are to be paid prior to the show. If you have an open balance after the show has closed, a 25% administrative charge will be accessed to your invoice.

- **Please pay special attention to the deadline dates for placing your order and shipping your booth materials. The deadline date to receive Advance Warehouse freight is Monday, March 30, 2026 and Direct to Show shipments will be accepted on Thursday, April 9, 2026, Friday, April 10, 2026, Saturday, April 11, 2026, Sunday, April 12, 2026 and Monday, April 13, 2026.**

- Please call our Exhibitor Service Department if you need assistance. We're here to help! You can reach us at 305-751-1234 or by email at info@expocci.com

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL [https://expocci.boomerecommerce.com]

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NEED SHIPPING TO AND FROM A TRADESHOW?
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Expo Quick Facts/ Show Information

Deadline date to receive discounted rates: March 23, 2026

SCHEDULE

Exhibitors Move-in:	Thursday,	April 9, 2026	8:00am - 8:00pm-- 600 Sqft & Larger
	Friday,	April 10, 2026	8:00am - 8:00pm-- 600 Sqft & Larger
	Saturday,	April 11, 2026	8:00am - 8:00pm-- All Booths
	Sunday,	April 12, 2026	8:00am - 8:00pm-- All Booths
	Monday,	April 13, 2026	8:00am - 5:00pm-- All Booths
All Empties must be labeled and ready for pick-up by 8:00 pm on Monday, April 13, 2026			
Show hours:	Monday,	April 13, 2026	10:00am - 5:00pm - Conference Only
	Tuesday,	April 14, 2026	11:00am - 6:00pm
	Wednesday,	April 15, 2026	9:00am - 6:00pm
	Thursday,	April 16, 2026	9:00am - 3:00pm
Exhibitor Move-out:	Thursday,	April 16, 2026	3:00pm - 11:00pm
	Friday,	April 17, 2026	8:00am - 8:00pm
Reroute freight:	Friday,	April 17, 2026	8:00 pm

MOVE OUT

All carriers must check in at the Marshalling Yard **(11380 NW 27th Avenue, Lot 2, Miami, FL 33167)**. All freight and corresponding Bills of Lading (BOLs) must be finalized by **2:30pm on Friday, April 17, 2026**. Failure to meet this deadline will result in freight being rerouted via eLogistics. Additionally, Overtime (OT) charges apply to all freight pick-ups occurring after **4:30pm on Thursday, April 16, 2026 and Friday, April 17, 2026.**

All freight must be labeled and a **Bill of Lading filled out** and returned to the Expo Service Desk before leaving your booth. **Any exhibitors without a card on file will have their freight held until paid in full.**

EMPTIES

All empties must be tagged and ready for removal from the show floor no later than **Monday, April 13, 2026 at 5:00pm** to allow sufficient time for removal of all crates and prepare for show opening.
Empties return will begin on **Thursday, April 16, 2026 at 5:00pm.** This will take between 2 to 8 hours.
Please plan your hotel and travel arrangements accordingly.

IMPORTANT INFORMATION FOR CARRIERS

Check in time for move-out is required by **8:00pm on Thursday, April 16, 2026. Exhibitors need to be clear by 11:00pm.** The last driver will be dispatched to the Convention Center at 8:30pm.
Check in for move-out is required by **2:30 pm on Friday, April 17, 2026. Exhibitors need to be clear by 8:00pm.**
"Please refer to page 6 for Marshalling Yard hours of operation.

TARGET TIMES TO MAKE NOTE OF

Freight target time is when your freight, booth materials and products will be placed in your space and/or removed whether by carrier, private vehicle or company truck. Please schedule the appropriate labor to have crates unpacked and tagged with empty labels.

CARPET COLOR

The booth areas are **NOT** carpeted. **All booths (including raw space) must have flooring.** The aisles will have blue carpet. You may carpet your booth area in any offered color, please see our enclosed Flooring form for color selection and pricing.

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Expo Quick Facts/Show Information

ADVANCE WAREHOUSE SHIPMENT

Materials should be shipped to arrive at our warehouse beginning **Friday, March 6, 2026** but **NO LATER THAN, Monday, March 30, 2026.**
Freight received before or after these dates will incur a 25% early/late handling fee.

Seatrade Cruise Global
Your Company Name and Booth #
Expo Convention Contractors, Inc.
c/o Zix Corp
7204 Nw 84th Ave
Miami, Fl 33166

See our Material Handling forms for more details. Shipping Labels Provided.

DIRECT SHIPMENT TO FACILITY

All carriers will need to check-in at the Marshalling Yard. Direct to show shipments will be accepted on **Thursday, April 9, 2026, Friday, April 10, 2026, Saturday, April 11, 2026, Sunday, April 12, 2026 and Monday, April 13, 2026** between the hours **of 8:00am – 4:30pm.**

Please refer to the Show Quick Facts for targeted move-in dates. Any booth smaller than 600 sq. ft. that ships before April 11, 2026 will incur a 25% late handling fee.
Any deliveries arriving outside of these dates and times will incur an additional 25%.

Seatrade Cruise Global
Your Company Name and Booth #
Expo Convention Contractors, Inc.
c/o Miami Beach Convention Center
1901 Convention Center Drive, Halls A - D
Miami Beach, FL 33139

See our Material Handling forms for more details. Shipping Labels Provided.

Marshalling Yard
11380 NW 27th Avenue, Lot 2.
Miami, FL, 33167

Marshalling Yard Schedule for Move-In:

Thursday, April 9, 2026 to Sunday, April 12, 2026
6:00am – 7:00 pm
Monday, April 13, 2026 - 8:00am – 5:00pm

Marshalling Yard Schedule for Move-Out:

Thursday, April 16, 2026 – 8:00am – 8:30pm
Friday, April 17, 2026 – 6:00am – 2:30pm
Last driver will be checked in at 2:30pm

BOOTH CLEANING & BULK TRASH REMOVAL

All rental carpet is delivered clean to your booth space. Vacuuming is not included in your booth package; if you would like to order booth cleaning, you must place an order.
Check out Cleaning Form.

Bulk Trash Removal: Exhibitors are responsible for move-out of all freight. Those with third-party labor providers are responsible for ensuring that all crates and materials brought into the event get properly removed after the show concludes. Failure to do so can result in a disposal fee.

ASSISTANCE

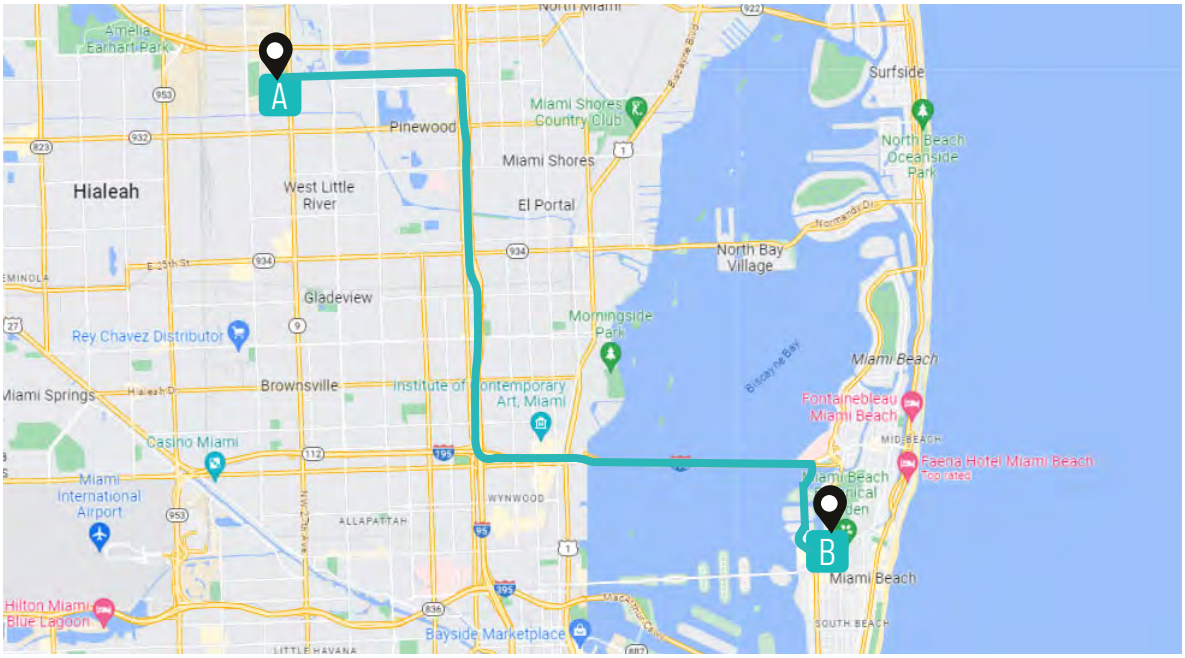
We want you to have a successful show. If you can't find what you are looking for or if we can be of assistance, please call our Exhibitor Sales & Service Department at 305-751-1234 or email info@expocci.com.

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Staging Yard to MBCC



A 11380 NW 27th Ave Miami, FL 33167

Get on I-95 S from FL - 924 E/NW 119th St/ Florida 924 Gratigny Pkwy — 9 min

1. Head west on Kennedy Dr toward Lake Rd. (0.1mi)
2. Turn right at the 1st cross street onto Lake Rd. (0.1mi)
3. Turn right at the 1st cross street onto FL-924 E/NW 119th St/Florida 924 Gratigny Pkwy. (2.4mi)
4. Turn right to merge onto I-95 S toward Downtown Miami. (0.3mi)

Continue on I-95 S. Take I-195 E to FL-907/Alton Rd in Miami Beach. Take exit 5 from I-195 E. — 10 min

5. Merge onto I-95 S (4.3mi)
6. Use the right 3 lanes to take exit 4 to merge onto I-195 toward Miami Beach. (4.2mi)
7. Take exit 5 for FL/907 S/Alton Rd. (0.5)

Continue on FL-907/Alton Rd. Drive to 19thSt. — 5 min

8. Merge onto FL-907/AltonRd. (1.0mi)
9. Turn left onto N Michigan Ave. (0.1mi)
10. Slight left to stay on N Michigan Ave. (95ft)
11. Turn left at the 1st cross street onto Dade Blvd. (0.1mi)
12. Turn right onto Meridian Ave (354 ft)
13. Turn left onto 18th St (0.1mi)

B 1901 Convention Center Dr Miami Beach, FL 33139

Marshalling Yard Operating Hours:

Thursday, April 9, 2026 to Sunday, April 12, 2026
6:00am – 7:00 pm
Monday, April 13, 2026 - 8:00am – 5:00pm
Thursday, April 16, 2026 – 8:00am – 8:30pm
Friday, April 17, 2026 – 6:00am – 2:30pm
Last driver will be checked in at 2:30pm

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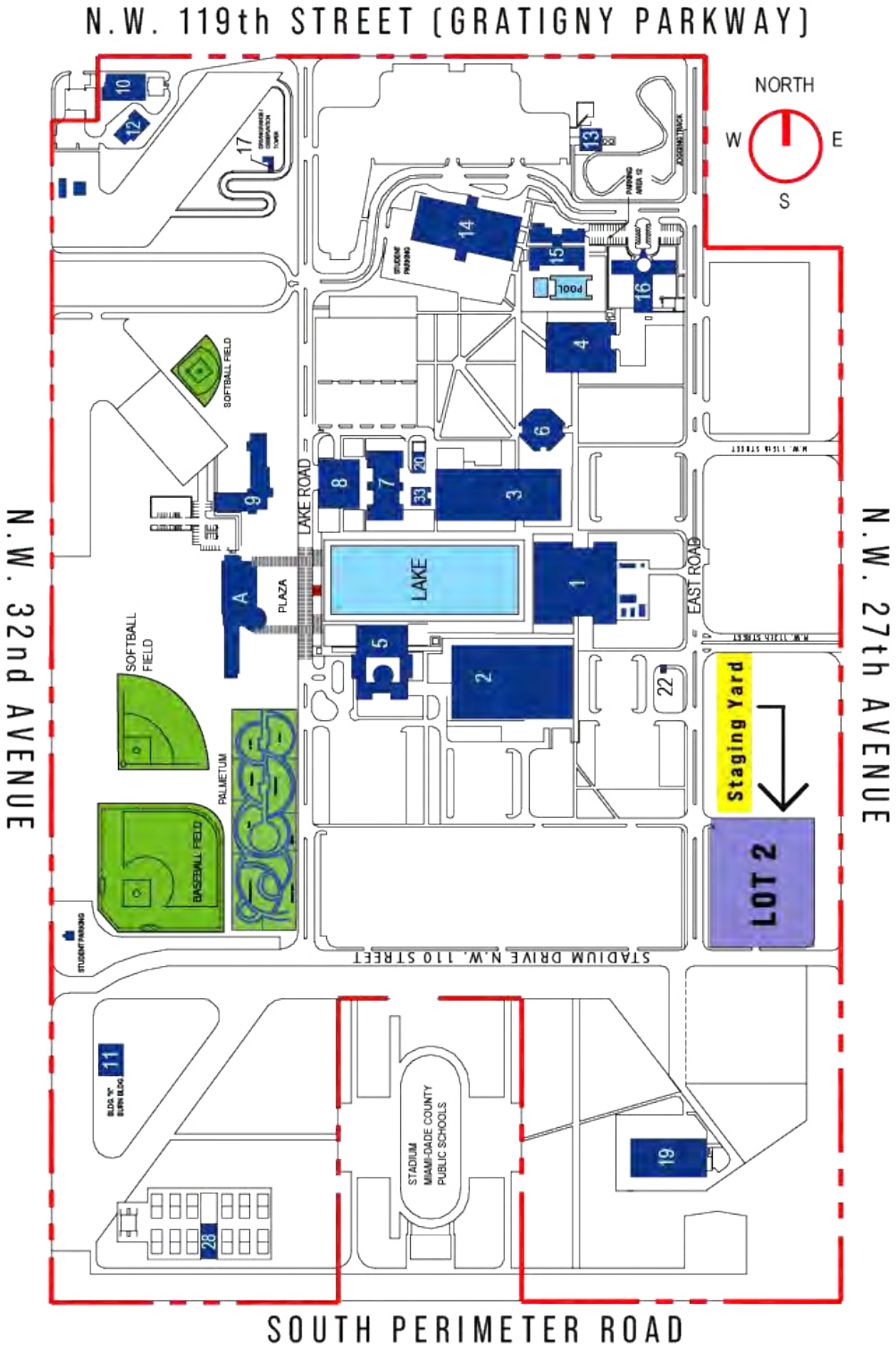
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Marshalling Yard Map



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Payment Policy

NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED AND RETURNED TO EXPO CCI.

ADVANCE AND/OR FLOOR ORDERS *All Orders require ADVANCE PAYMENT for initial estimate of charges for services AND a VALID CREDIT CARD with proper authorization be provided to Expo CCI.* You may prepay with a check written by your company but a credit card is required by Expo CCI to ensure any unexpected charges, such as additional freight, clean-up costs, etc., are paid at the time the Show closes.

THIRD PARTY ORDERS If you choose to contract work to a Display or Exhibit house/company and/or require services from Expo CCI, the Payment Policy presented above shall apply. Expo CCI must be notified, in writing and a non-official contractor form with COI must be submitted from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit the Third Party Payment form prior to placing order.

DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR Expo CCI's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to Expo CCI. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close, they will be charged to the enclosed Credit Card provided, unless Exhibitor provides an additional form of payment prior to the charge being processed. Expo CCI is not responsible for any damage or loss of your freight, **please secure round trip insurance from your company insurance carrier.**

ALL CHARGES All charges/costs requested by Exhibitor MUST be PAID IN FULL before services are rendered and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank and there will be a minimum charge of $39 for each NSF check written to Expo CCI.

Expo CCI charges a 3.5% convenience fee for payments using a credit or debit card. This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional $30.00 for domestic and $50.00 for international bank fees.

ADJUSTMENTS/REFUNDS Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. Expo CCI will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by Expo CCI. **Refunds:** *A refund fee may apply depending on the original form of payment. Credit card payments will incur a 6% processing fee. Wire payments will incur a wire transfer fee of $30 for domestic banks, and $50 international banks. Refunds can take up to 30 days after a show closes to process.*

SALES TAX Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide Expo CCI with its tax exempt certificate prior to orders being processed. If not provided and Exhibitors requests tax to be removed a 6% processing fee will apply before refund.

CANCELLATION POLICY **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.** In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, Expo CCI will be entitled to a fee equal to the percentage of work completed by Expo CCI. This percentage will be determined solely by Expo CCI. In the event the deposit received exceeds the percentage of work completed, Expo CCI will refund the excess deposit. Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.

COLLECTION POLICY In the event this contract is turned over to an attorney for collection or dispute Expo CCI will be entitled to reasonable attorney fees.

Return via fax 305-751-1298 or email info@expocci.com We accept American Express, Visa, MasterCard and Discover for your convenience. No checks will be accepted at show site.

Exhibitor: Contact name: Booth #:

Address:

City: State: Zip: Country:

Phone: Email:

Credit Card No. used for Payment: Expires:

Security Code: (The 3 numbers on back of card or for Amex the 4 numbers on the front)

Billing Address for credit card:

City: State: ZIP CODE:

Credit Card Holder (Print Name as it appears on card):

Card Holder Signature:

*****Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the Exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL [https://expocci.boomerecommerce.com]

Terms and Conditions

PAYMENT POLICY:

Labor orders: Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.
Show Site Orders: Services ordered at show site will require full payment at the time the order is placed. Purchase orders may not be used in lieu of payment. Regular prices will apply to all show site orders. Floor orders are limited to availability.
Third Party Orders: If you contract your work to a display or exhibit house and require services from Expo CCI, the payment policy stated above applies. Please pass this information on to them. A Third Party Payment form must be completed and submitted three weeks prior to show opening. Ultimately, the Exhibitor is responsible for payment if the third party's payment is declined.
Invoices: Prior to close of Show, an invoice will be prepared and delivered to your booth for your review. Credits will be issued at show site only. If you have any questions, or want to pay your invoice by check or cash, please see our customer service representatives at the service desk on site.
Charges: All charges, regardless of amount, must be paid In full by cash, check or credit card. If credit card method is used, please ensure that the card limits are high enough to cover your expected charges.
Past Due Accounts: The Exhibitor understands that there will be a 10% monthly (120% per year) finance charge on past due accounts and agrees to pay all costs incurred by Expo CCI while endeavoring to collect this account.
Outbound Services: All outbound services will be processed on your credit card. A copy of the receipt and invoice will be emailed within 10 days of the close of the show.
International Customers: International customers must pay for all services in U.S. funds. A $50 service charge will be added for processing checks or wire transfers drawn on foreign banks.
U.S. Wire Transfers: A $30 service charge will be added for processing U.S. wire transfers. Please complete the wire transfer portion of the Payment Authorization form. The credit card portion of the form must still be completed before your order will be processed.
Tax Exempt Status: If you are tax exempt in the state where the show is held, a copy of the certificate must accompany your order.
Rental Responsibility: All materials are on a rental basis and shall remain the property of Expo CCI. The customer shall be held financially responsible for any damage to Expo CCI equipment used by the customer.
Price Quotes: Prices quoted are for the duration of the show and include installation, rental, and removal, except where indicated.
Default Colors: If skirting and carpet colors are not selected, show colors will prevail.
Exchanges and Cancellations: On-site exchanges and cancellations of any orders/furnishings will be assessed a 100% pick-up fee.
Refunds: A refund fee may apply depending on the original form of payment. Credit card payments will incur a 6% processing fee. Wire payments will incur a wire transfer fee of $30 for domestic banks, and $50 international banks. *Refunds can take up to 30 days after a show closes to process.*

Expo CCI charges a 3.5% convenience fee for payments using a credit or debit card. This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional $30.00 for domestic and $50.00 for international bank fees.

DEFINITIONS AND EXPO RESPONSIBILITIES:

The name "Expo CCI" shall be construed within the meaning of this contract as Expo Convention Contractors Inc., and its employees, officers, agents and assigns including any subcontractors Expo CCI may appoint. The term "Exhibitor" refers to any party who contracts for services with Expo CCI. Expo CCI shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. Expo CCI assumes no responsibility for any person, parties or other contracting firms not under Expo CCI's direct supervision and control. Expo CCI shall not be responsible for loss, delay or damage due to strikes, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failures, acts of terrorism or war or any other causes beyond Expo CCI's reasonable control; or for ordinary wear and tear in the handling of materials. Due to the security and liability requirements, we do not allow POV's to unload at the docks. POV's may ground load only.

INDEMNIFICATION:

The Exhibitor agrees to indemnify, forever hold harmless and defend Expo CCI and its employees, officers and agents from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments and expenses on account of personal injury or death, damage to or loss of property or profits arising out of, or contributed to by any of the following: (1) Exhibitor's negligent supervision of any labor secured through Expo CCI or the negligent supervision of such labor by any of the Exhibitor's employees, agents, representative, invitees, and/or exhibitor appointed contractor (EAC); (2) Exhibitor's negligence, willful misconduct, or deliberate act, or such actions of Exhibitor's employees, agents, invitees, representatives, or EACs at the show to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration or negligent handling of Expo CCI equipment; or (3) Exhibitor's violation of Federal, State or local ordinance; or violation of show regulations and/or rules as published by the Facility and/or Show Management.

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Terms and Conditions

CLAIM(S) FOR LOSS AND PAYMENT FOR SERVICES:
Exhibitor agrees that any and all claims for loss or damage shall be submitted to Expo CCI prior to the conclusion of the show when alleged loss or damage occurred prior to that time and in all cases within 30 days of the conclusion of the show. For claim reporting purposes, the "conclusion" of the show shall be construed as the end of the day on which Exhibitor must vacate the show site. All claims reported after the 30-day period will be rejected. In no event shall a suit or action be brought against Expo CCI more than one year after the date that loss or damage occurred. Payment for services may not be withheld. In the event of any dispute between Expo CCI and the Exhibitor relative to any loss or damage claim, the Exhibitor shall not be entitled to, and shall not withhold payment for Expo CCI services as an offset against the amount of the alleged loss or damage. Any claim against Expo CCI shall be considered a separate transaction and shall be resolved on its own merit.

EXPO CCI'S LIMITS OF LIABILITY:
If found liable for any loss or damage, Expo CCI's sole and maximum liability for loss or damage to Exhibitor's materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed $5.00 (five dollars) per pound based on the weight of the articles for which Expo CCI specifically acknowledges receipt in writing. Expo CCI shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from, or related to, a claim for loss of or damage to material.

INBOUND AND OUTBOUND SHIPMENTS:
Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of the Exhibitor or his representative. During such time, the materials will be left unattended. Expo CCI is not, and cannot be, responsible for loss, damage, theft, or disappearances of Exhibitor's materials after same have been delivered to the Exhibitor's booth. Similarly, there may be a lapse of time between the completion of packing and the actual pick up of Exhibitor's materials from the booth for loading onto a carrier. During such time, the materials will be left unattended. Expo CCI shall not be responsible for loss, damage, theft, or disappearance of Exhibitor's materials before same have been picked up for loading after the show. All materials will be checked at the booth at the time of loading using document(s) submitted by the Exhibitor and notations of exceptions to conditions of materials, or piece counts will be made on said document. Expo CCI assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier or agent for transportation after the show. Expo CCI loads materials onto the carrier's truck under the supervision of the carrier driver who checks and signs for the materials. Expo CCI assumes no liability for any materials after the carrier assumes custody of materials. If Exhibitor's designated carrier fails to show by the move-out deadline after a show, Expo CCI shall have the authority to route Exhibitor's shipment via an alternate carrier, or return shipment to a local warehouse for disposition at Exhibitor's expense. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the Expo CCI Service Desk.

PACKAGING, CRATES AND EMPTY CONTAINERS:
Expo CCI shall not be responsible for surface damage to loose or uncrated materials, pad-wrapped, or shrink-wrapped materials. Expo CCI shall not be responsible for concealed damage, damage to carpets in bags or poly, or damage to materials improperly packed. Expo CCI shall not be responsible for crates and packaging unsuitable for handling, partially assembled, or having prior damage. Affixing "Empty" storage labels to containers is the sole responsibility of the Exhibitor or his representative. All previous labels should be removed. Expo CCI assumes no responsibility for removal or misdelivery of containers with old labels or incorrect information on labels or for loss or damage to materials stored in containers labeled "Empty".

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Discount deadline:
March 23, 2026

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Third Party Payment

THIS FORM IS TO BE FILLED OUT ONLY IF YOU HAVE HIRED A THIRD PARTY TO SET UP YOUR BOOTH.

THIRD PARTY PAYMENT CONDITIONS

This form must be completed and signed by BOTH PARTIES and returned to Expo CCI prior to placing any orders. If there is any doubt which party is to be invoiced for a service, the exhibiting firm accepts responsibility for payment. The exhibiting firm is ultimately responsible for payment of all charges by show conclusion. If charges have been billed to the wrong party and Expo CCI was not provided with the completed Third Party Payment form prior to the order being placed, any refund must be settled between the exhibiting firm and third party.

PLEASE INDICATE WHICH ITEMS/SERVICES ARE TO BE INVOICED TO THE THIRD PARTY:

All Expo Services | Booth Labor and/or Banner Hanging | Booth Cleaning
Material Handling/Drayage | Shipping w/ eLogistics | Furniture/Carpet
Other (Specify)

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event the third party named below does not make payment, such charges will be presented to the exhibiting firm, and exhibiting firm will make payment to Expo CCI prior to the close of the show. (Signature required below.)

Authorized Exhibiting Company Signature

We accept American Express, Visa, MasterCard and Discover Card for your convenience.
A non-official contractor form and COI must accompany the Third Party Payment form.

EXHIBITING COMPANY

Exhibiting Company: Booth #:
Address:
City: State: Country: Zip:
Email: Contact/s:
Credit Card No. used for Payment: Expires:
Security Code: (The 3 numbers on back of card or for Amex the 4 numbers on the front)
Billing Address for credit card:
City: State: ZIP CODE:
Credit Card Holder (Print Name): Card Holder Signature:

*****Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All charges must be paid by end of Show.
On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.

THIRD PARTY

Third Party Company: Booth #:
Address:
City: State: Country: Zip:
Email: Contact/s:
Credit Card No. used for Payment: Expires:
Security Code: (The 3 numbers on back of card or for Amex the 4 numbers on the front)
Billing Address for credit card:
City: State: ZIP CODE:
Credit Card Holder (Print Name): Card Holder Signature:

*****Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the Exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All charges must be paid by end of Show. **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee. A non-official contractor form and COI must accompany the third Party Payment form.**

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February 20, 2026
Standard Deadline:
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Show-Site Pricing:
March 24, 2026

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Standard Eco Package Inclusions

BOOTH EQUIPMENT PACKAGE

An eco friendly booth package is available to enhance your exhibit experience.
Limited Quantities Available.

Click here

to confirm availability and request a package.

Includes:
10' x 10' Display Space Structure: Aluminium frame with white PVC panels.
Booth identification sign 48"W 15" H
1 - 30" White Draped Table 6 ft.
2 White Side Chairs
1 Waste Basket



IF YOU WANT TO ADD GRAPHICS, ADDITIONAL FEATURES, OR ANY SPECIFIC REQUIREMENTS TO MAKE YOUR BOOTH UNIQUE, PLEASE CONTACT US.



	Size	Advance Rate	Standard Rate	Show-site Rate
Graphic A1	38 3/4"W X 94 7/8"H	$ 511.00	$665.00	$997.00
Graphic A2	38 3/4"W X 94 7/8"H	$ 511.00	$665.00	$997.00
Graphic A3	38 3/4"W X 94 7/8"H	$ 511.00	$665.00	$997.00
Graphic B	94 7/8"W X 38 3/4"H	$ 511.00	$665.00	$997.00
Graphic B	94 7/8"W X 38 3/4"H	$ 511.00	$665.00	$997.00

click here
to download template

Please contact us to order your graphics to designanddisplay@expocci.com

(The deadline to receive orders, payments, and ready-to-print graphics at a discounted price is February 20, 2026). All submitted graphics require up to 3 business days for approval. We recommend sending your files in advance to avoid any delays.

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
February 20, 2026	March 23, 2026	March 24, 2026

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Standard Deadline:
April 6, 2026
Show-Site Pricing:
April 7, 2026

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Tables

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
March 23, 2026	April 06, 2026	April 07, 2026

Draped Table



	Qty	Advance Price	Standard Price	Show-site Price	Total Price
2' x 4' - 30" H		$ 178.00	$ 231.00	$ 346.50	
2' x 6' - 30" H		$ 213.00	$ 277.00	$ 416.00	
2' x 8' - 30" H		$ 277.50	$ 360.50	$ 541.00	
2' x 4' - 42" H		$ 226.50	$ 394.50	$ 442.00	
2' x 6' - 42" H		$ 272.00	$ 353.50	$ 530.00	
2' x 8' - 42" H		$ 324.00	$ 421.50	$ 632.50	
4th sided skirt 30"		$ 38.00	$ 49.00	$ 74.00	
4th sided skirt 42"		$ 38.00	$ 49.00	$ 74.00	

Amount

If no drape color is selected, the show color will be provided.

PLEASE CHECK COLOR CHOICE

White ☐ Grey ☐ Black ☐ Red ☐ Blue ☐
Teal ☐ Gold ☐ Peach ☐ Burgundy ☐

Undraped Table



	Qty	Advance Price	Standard Price	Show-site Price	Total Price
2' x 4' - 30" H		$ 64.00	$ 82.50	$ 124.00	
2' x 6' - 30" H		$ 77.00	$ 100.00	$ 149.50	
2' x 8' - 30" H		$ 102.00	$ 132.50	$ 199.00	
2' x 4' - 42" H		$ 110.50	$ 143.50	$ 215.00	
2' x 6' - 42" H		$ 126.00	$ 163.50	$ 245.00	
2' x 8' - 42" H		$ 149.00	$ 192.00	$ 290.50	

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

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Tables

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30" Round Table

30" W x 30" L x 30" H or 42" H				
	Qty	Advance Price	Standard Price	Show-site Price
30" High		$ 195.00	$ 254.00	$ 380.50
42" High		$ 224.50	$ 291.00	$ 436.50

Amount



Glass Table

33 1/2" W x 53 1/8" L x 29 1/8" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 319.50	$ 415.00	$ 622.00

Amount



Chrome Square Table

29 1/2" W x 29 1/2" L x 30" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 178.50	$ 232.50	$ 348.50

Amount



Charging Table

23" W x 58 7/8" L x 41 1/2" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 954.00	$ 1,239.50	$ 1,859.00

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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Chairs and Stools

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
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Black Side Chair

17 1/2" W x 20 1/2" L x 30 1/8" H

Qty	Advance Price	Standard Price	Show-site Price
	$ 90.00	$ 116.50	$ 175.00

Amount



White Side Chair

18 15/16" W x 18 1/8" L x 27 7/8" H

Qty	Advance Price	Standard Price	Show-site Price
	$ 136.50	$ 178.00	$ 266.00

Amount



Clear Chair

14 13/16" W x 20 1/4" L x 35 7/32" H

Qty	Advance Price	Standard Price	Show-site Price
	$ 186.00	$ 242.00	$ 362.50

Amount



Light Gray Wood Stool

16 3/4" W x 17 5/8" L x 39 3/16" H

Qty	Advance Price	Standard Price	Show-site Price
	$ 251.00	$ 325.50	$ 488.50

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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Chairs and Stools

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
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White Folding Chair

17 5/16" W x 19 1/16" L x 30 3/32" H

Qty	Advance Price	Standard Price	Show-site Price
	$ 90.00	$ 116.50	$ 175.00

Amount



White Stool with Back

15 1/64"L x 16 3/8"W x 36 3/4"H

Qty	Advance Price	Standard Price	Show-site Price
	$ 176.00	$ 228.00	$ 342.00

*adjustable to 30"H or 42" H

Amount



Black Stool with Back

17 9/16"L x 21 5/8"W x 45 1/8"H

Qty	Advance Price	Standard Price	Show-site Price
	$ 162.00	$ 211.00	$ 316.50

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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Flooring

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
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Booth Dimensions (ft.)	(Ft.) WIDTH X LENGTH = Sq. Ft.
What is your booth size?	X =

Wood Vinyl

EXPO WOOD VINYL					
Qty	Item	Advance Price	Standard Price	Show-site Price	Total Price
	10´x 10´	$ 549.00	$ 713.50	$ 1,070.00	
	10´x 20´	$ 1,098.00	$ 1,427.50	$ 2,141.00	
	10´x 30´	$ 1,647.50	$ 2,141.00	$ 3,211.50	
	10´x 40´	$ 2,196.00	$ 2,854.50	$ 4,281.50	

SELECT WOOD VINYL

Medium Oak Wood

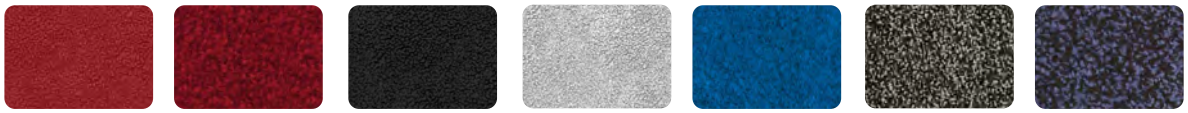
Silver Wood



Carpets

SELECT CARPET COLOR

Red | Burgundy | Black | Grey | Blue | Black Tuxedo | Blue Tuxedo



EXPO CLASSIC CARPET					
Qty	Item	Advance Price	Standard Price	Show-site Price	Total Price
	10´x 10´	$ 281.50	$ 366.00	$ 549.00	
	10´x 20´	$ 563.00	$ 731.50	$ 1,097.50	
	10´x 30´	$ 844.00	$ 1,097.50	$ 1,645.50	
	10´x 40´	$ 1,097.00	$ 1,426.00	$ 2,138.50	

EXPO CUSTOM CUT FLOORING				
BOOTH SIZE: LENGTH X WIDTH = Sq. Ft. X =	Advance Price	Standard Price	Show-site Price	Total Price
Do you want Expo Classic Carpet?	$ 4.80	$ 6.30	$ 9.30	
Do you want Expo Plush Carpet?	$ 6.30	$ 8.20	$ 12.30	
Do you want Expo Vinyl?	$ 9.30	$ 12.00	$ 18.10	

Padding and Visqueen

Sq. Ft.	Item	Advance Price	Standard Price	Show-site Price	Total Price
	1/2" Padding	$ 1.70	$ 2.20	$ 3.30	
	1" Padding	$ 3.40	$ 4.50	$ 6.60	
	Visqueen	$ 0.60	$ 0.80	$ 1.20	

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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Accessories

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
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Sign Holder

66" H - Graphic Size 22" W x 28" H				
	Qty	Advance Price	Standard Price	Show-site Price
NO Graphic		$ 139.00	$ 180.00	$ 270.50
Single Graphic		$ 188.00	$ 244.00	$ 270.50
Double Graphic		$ 237.50	$ 309.00	$ 270.50

Amount



Adjustable Arm Rack

16" W x 47 11/16" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 77.00	$ 100.00	$ 149.50

Amount



Mini Refrigerator

20" W x 20" L x 34" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 376.50	$ 489.50	$ 734.00

*Electricity not included

Amount



Wastebasket

10" W x 14" L x 15" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 42.00	$ 54.50	$ 81.50

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
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Accessories

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
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Floor Easel

65" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 53.00	$ 68.50	$ 102.50

Amount



2 Way Waterfall Rack

30" W x 53 5/16" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 122.50	$ 159.00	$ 238.00

Amount



Black Retractable Rope Stanchions

39 1/2" H - 10 ft. Rope			
Qty	Advance Price	Standard Price	Show-site Price
	$ 122.50	$ 159.00	$ 238.00

*Minimum order of 2

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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Accessories

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
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Arm Light with Bulb

4 3/8" W x 22" L x 17 1/2" H

	Qty	Advance Price	Standard Price	Show-site Price
BLACK		$ 79.50	$ 102.50	$ 154.00
WHITE		$ 87.50	$ 113.00	$ 170.00

*Electricity not included (25 watts or 0.25 amps per arm light)
*Only for hard wall structures.

Amount



4' Track Lights with Two Cans

6 1/2" W x 72" L x 9 11/16" H

	Qty	Advance Price	Standard Price	Show-site Price
Track		$ 301.50	$ 391.50	$ 587.00
Additional Can		$ 82.00	$ 107.00	$ 160.00

*Electricity not included (25 watts or 0.25 amps per can).
Max 4 cans per track.
*Only for hard wall structures.

Amount



Rolling TV Stand

18 7/16" W x 26 7/16" L x 66 7/32" H

Qty	Advance Price	Standard Price	Show-site Price
	$ 208.00	$ 270.00	$ 404.00

*TV not included.
*Holds up to 70 lbs (31.82 kg)
*Height-adjustable 58.7" - 70.31"

Amount



TV Rentals

	Qty	Advance Price	Standard Price	Show-site Price
43" TV		$ 613.50	$ 897.00	$ 1,195.50
55" TV		$ 751.50	$ 977.00	$ 1,465.00

*Please contact us for other sizes.
*Electricity not included.
*Can be installed on hard walls. An Additional Support and Installation Fee of $300 applies.

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL [https://expocci.boomerecommerce.com]

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Miami Beach Convention Center
Miami Beach. FL. USA

Advance Deadline:
March 23, 2026
Standard Deadline:
April 6, 2026
Show-Site Pricing:
April 7, 2026

NEED A CUSTOM BOOTH?

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Accessories

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
March 23, 2026	April 06, 2026	April 07, 2026



White Shelves

12" W				
	Qty	Advance Price	Standard Price	Show-site Price
1 Meter		$ 38.50	$ 50.00	$ 75.00
2 Meter		$ 85.00	$ 111.00	$ 166.00
3 Meter		$ 118.00	$ 153.50	$ 230.00

*Please send layout and heights.
*Only for hard wall structures.

Amount



Literature Rack

11" W x 15" L x 60" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 261.00	$ 339.50	$ 508.50

Amount



White Shelving Unit

13 3/4" W x 46 1/2" L x 76" H			
Qty	Advance Price	Standard Price	Show-site Price
	$ 710.00	$ 922.50	$ 1,384.00

*Space in between shelves 14 1/4".

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

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15959 NW 15th Avenue,
Miami, Florida 33169

Cabinets

Please submit graphics to - designanddisplay@expocci.com - Specifying the SHOW NAME AND COMPANY NAME.

(The deadline to receive orders, payments, and ready-to-print cabinet graphics at a discounted price is March 23, 2026)



1 meter Cabinet with Sliding Doors & Lock

21 1/16'' W x 40 9/16'' L x 39'' H				
	Qty	Advance Price	Standard Price	Show-site Price
Front graphic		$ 444.00	$ 577.50	$ 865.00
WHITE		$ 340.00	$ 442.00	$ 663.00
Graphic Size		37 15/16" W x 35 7/8" H		
Amount				



1 meter Curved Cabinet with Sliding Doors & Lock

29'' W x 40 9/16'' L X 39'' H				
	Qty	Advance Price	Standard Price	Show-site Price
Front graphic		$ 444.00	$ 577.50	$ 865.50
WHITE		$ 340.00	$ 442.00	$ 663.00
Graphic Size		42 1/4" W x 35 7/8" H		
Amount				



1 meter Wood Cabinet with Doors & Lock

17 3/16" W x 39 1/8" L x 38 1/2" H				
	Qty	Advance Price	Standard Price	Show-site Price
Front graphic		$ 511.00	$ 664.00	$ 996.50
WHITE		$ 392.00	$ 510.00	$ 765.00
Graphic Size		39 1/8" W x 38 1/2" H		
Amount				



2 meter Cabinet with Sliding Doors & Lock

21 1/16'' W x 79 5/8'' L x 39'' H				
	Qty	Advance Price	Standard Price	Show-site Price
Front graphic		$ 633.00	$ 823.50	$ 1,234.50
WHITE		$ 400.00	$ 519.50	$ 779.50
Graphic Size		77" W x 35 7/8" H		
Amount				

*Prices for Side Graphics on cabinets are additional.

Qty	Advance Price Ends:	Standard Price Ends:	Show-site Price
	$ 51.50	$ 67.00	$ 100.50
Side Graphic Size 18 1/2" W x 35 7/8" H			

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

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NEED ANYTHING?

Phone: 305-751-1234 | Fax: 305-751-1298

15959 NW 15th Avenue, Miami, Florida 33169

Cabinets

Please submit graphics to - designanddisplay@expocci.com - Specifying the SHOW NAME AND COMPANY NAME.

(The deadline to receive orders, payments, and ready-to-print cabinet graphics at a discounted price is March 23, 2026)



2 meter Curved Cabinet with Sliding Doors & Lock

37 1/16" W x 79 5/8" L x 39" H				
	Qty	Advance Price	Standard Price	Show-site Price
Front graphic		$ 565.00	$ 734.50	$ 1,704.00
WHITE		$ 400.00	$ 519.50	$ 779.50
Graphic Size		85 5/8" W x 35 7/8" H		

Amount



2 meter Curved Corner Cabinet with Sliding Doors & Lock

211/16" W x 79 5/8" L x 39" H				
	Qty	Advance Price	Standard Price	Show-site Price
Graphic		$ 665.00	$ 864.50	$ 1,296.50
WHITE		$ 400.00	$ 519.50	$ 779.50
Graphic Size		Front: 37 15/16" W x 35 7/8" H Both Sides: 29 5/8" W x 35 7/8" H		

Amount

*Prices for Side Graphics on cabinets are additional.

Qty	Advance Price Ends:	Standard Price Ends:	Show-site Price
	$ 51.50	$ 67.00	$ 100.00
Side Graphic Size 18 1/2" W x 35 7/8" H			

Gondolas



1 meter Gondola Double Sided with 6 Shelves

40 9/16" W x 40 9/16" L x 96 1/32" H				
Shelves	Qty	Advance Price	Standard Price	Show-site Price
Straight		$ 493.00	$ 641.00	$ 961.00
Angled		$ 590.00	$ 767.00	$ 1,150.00

Amount



1 meter Gondola Single Sided with 3 Shelves

211/16" W x 40 9/16" L x 96 1/32" H				
Shelves	Qty	Advance Price	Standard Price	Show-site Price
Straight		$ 394.00	$ 512.50	$ 768.50
Angled		$ 455.50	$ 592.00	$ 888.00

Amount

Company Name:

Booth #: Print Name:

Authorized signature:

Amount	
7% TAX	
Amount Due	

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Showcases

**Electricity not included.*

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
March 23, 2026	April 06, 2026	April 07, 2026



Solid Wall Case

	Qty	Advance Price	Standard Price	Show-site Price
WHITE		$ 921.50	$ 1,197.00	$ 1,795.50
BLACK		$ 921.50	$ 1,197.00	$ 1,795.00
Size		18” W x 70” L x 84” H		

Amount



Classic Black Showcase

	Qty	Advance Price	Standard Price	Show-site Price
4 Feet		$ 592.50	$ 770.50	$ 1,155.50
5 Feet		$ 592.50	$ 770.50	$ 1,155.50
6 Feet		$ 592.50	$ 770.50	$ 1,155.50
Size		20” L x 42” H		

Select view Half Quarter

Amount



Standard Showcase

	Qty	Advance Price	Standard Price	Show-site Price
4 Feet		$ 714.50	$ 929.00	$ 1,393.00
5 Feet		$ 714.50	$ 929.00	$ 1,393.00
6 Feet		$ 714.50	$ 929.00	$ 1,393.00
Size		20” L x 38” H		

Amount

Select Color WHITE BLACK

Select view Full Half Quarter



Elite Showcase

	Qty	Advance Price	Standard Price	Show-site Price
4 Feet		$ 756.50	$ 983.00	$ 1,474.00
5 Feet		$ 756.50	$ 983.00	$ 1,474.00
6 Feet		$ 756.50	$ 983.00	$ 1,474.00
Size		20” W x 41 15/16” H		

Amount

Select Color WHITE BLACK

Select view Full Half Quarter

Company Name:

Booth #: Print Name:

Authorized signature:

Amount	
7% TAX	
Amount Due	

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

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April 7, 2026

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15959 NW 15th Avenue,
Miami, Florida 33169

Showcases

**Electricity not included.*

Advance Price Ends:	Standard Price Ends:	Show-site Price Starts:
March 23, 2026	April 06, 2026	April 07, 2026



See Thru Wall Case

	Qty	Advance Price	Standard Price	Show-site Price
WHITE		$ 895.00	$ 1,163.50	$ 1,745.00
BLACK		$ 895.00	$ 1,163.50	$ 1,745.00
Size		18” W x 70” L x 84” H		

Amount



Tower Case TCS1639

	Qty	Advance Price	Standard Price	Show-site Price
GREY		$ 807.00	$ 1,048.50	$ 1,572.00
BLACK		$ 807.00	$ 1,048.50	$ 1,572.00
Size		16” W x 39” W x 79” H		

Amount



Tower Case TCS1651

	Qty	Advance Price	Standard Price	Show-site Price
GREY		$ 781.50	$ 1,016.00	$ 1,523.00
BLACK		$ 781.50	$ 1,016.00	$ 1,523.00
Size		20” W x 68” L x 84” H		

Amount



Standard 2020

	Qty	Advance Price	Standard Price	Show-site Price
LIGHT GREY		$ 781.50	$ 1,016.00	$ 1,523.00
BLACK		$ 781.50	$ 1,016.00	$ 1,523.00
Size		20” W x 20” L x 79” H		

Amount

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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April 7, 2026

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15959 NW 15th Avenue,
Miami, Florida 33169

Showcases Placement

PLEASE SHOW DIMENSIONS OF YOUR EXHIBIT AND LAYOUT TO SCALE:

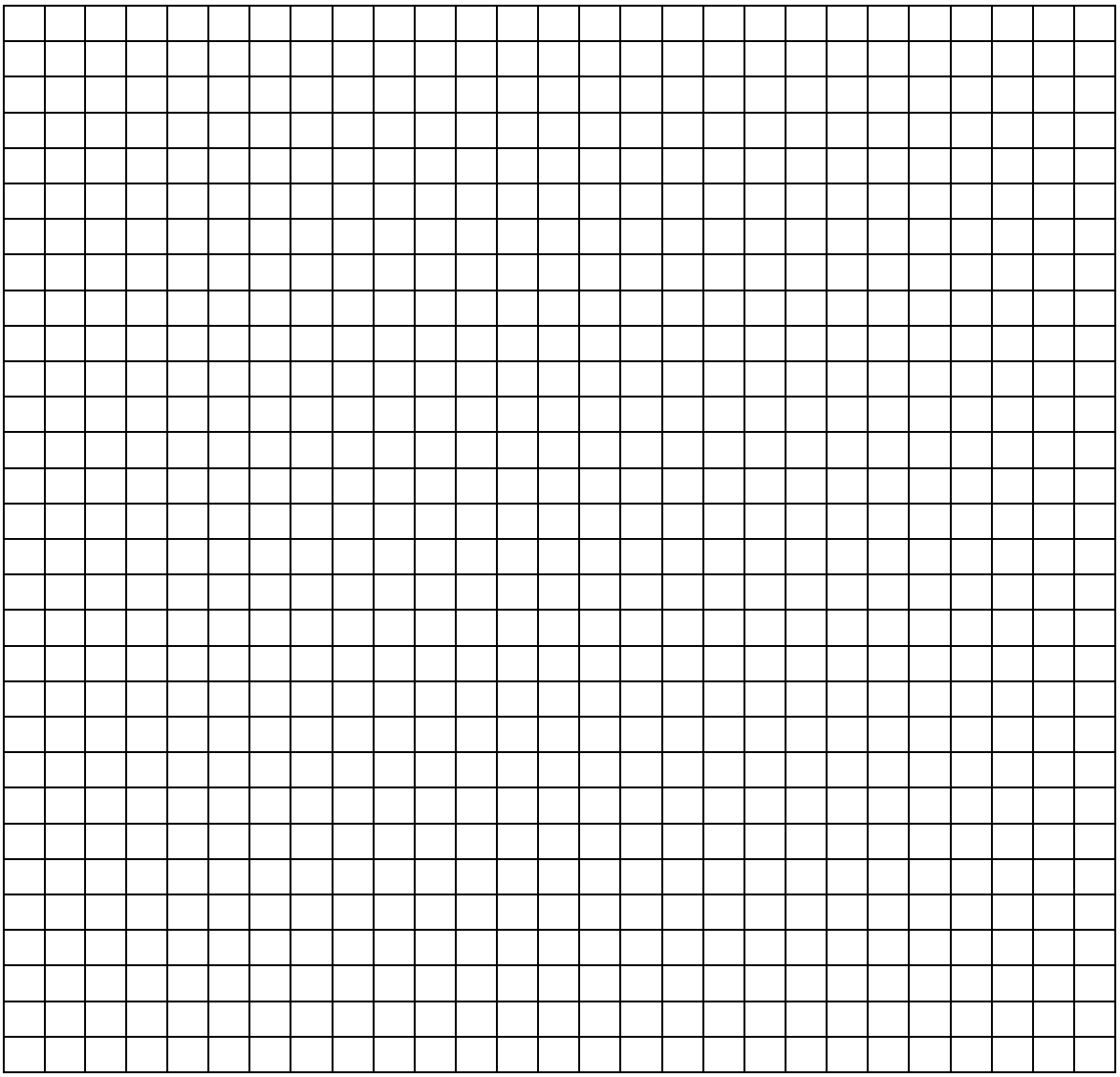
Indicate Show Aisles bordering your space.

(If you plan to order a showcase, please complete this form and return it with the Showcase Order Form and Payment Policy.)

If the placement form is not received, labor charges will apply if you request the showcase to be moved at the show site

1 ☐ = 1 SQ.M

BACK OF BOOTH



FRONT OF BOOTH

Company Name: Booth #:

Print Name: Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
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Miami Beach. FL. USA

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February 20, 2026
Standard Deadline:
March 23, 2026
Show-Site Pricing:
March 24, 2026

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15959 NW 15th Avenue,
Miami, Florida 33169

Graphics

(The deadline to receive orders, payments, and ready-to-print graphics at a discounted price is February 20, 2026). All submitted graphics require up to 3 business days for approval. We recommend sending your files in advance to avoid any delays.



Pull up Banner

Qty	Advance Price	Standard Price	Show-site Price
	$ 495.50	$ 643.00	$ 964.00
Graphic Size 33 1/2” W x 80” H			

Amount



1 meter B-Matrix Panel with Graphic on PVC

Qty	Advance Price	Standard Price	Show-site Price
	$ 866.00	$ 1,125.50	$ 1,688.00
Graphic Size 38 3/4” W x 94 7/8” H			

click here to download template

Amount *Frame Included.



2 meter B-Matrix with Graphic on PVC

Qty	Advance Price	Standard Price	Show-site Price
	$ 1,746.50	$ 2,270.50	$ 3,405.50
Overall Graphic Size 78 1/9” W x 94 7/8” H			

click here to download template

Amount *Frame Included.



3 meter B-Matrix with Graphic on PVC

Qty	Advance Price	Standard Price	Show-site Price
	$ 2,612.50	$ 3,396.00	$ 5,094.00
Overall Graphic Size 117 3/17” W x 94 7/8” H			

click here to download template

Amount *Frame Included.

Printing Price Per SQ-FT for any custom size is **$ 27.00**

All custom size orders made after discount deadline will incur a 30% late fee

- Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (High Quality)
- Convert all fonts to outlines.
- Send graphic files ready to print to designanddisplay@expocci.com
- The pricing above applies for PVC, Foamboard and Banner.
- Fabric and custom cut to be quoted.

Company Name:
Booth #: Print Name:
Authorized signature:

Amount	
7% TAX	
Amount Due	

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WE CREATE

CUSTOM TRADESHOW ***DISPLAYS*** YOUR CUSTOMERS WILL ***NEVER FORGET !***

We work closely with you to create unique and stunning custom booths that align perfectly with your vision.

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EMAIL
designanddisplay@expocci.com

PHONE #
305-751-1234

MORE ABOUT US AND OUR WORK

/expocci.com/custom-exhibits/



- Custom-tailored services and solutions
- Extreme attention to detail
- Extensive knowledge of local venues
- Excellent relationships with venues and Labor Unions
- We service trade shows of all sizes, nationwide
- Competitive pricing

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SHIPPING SERVICES

FOR ALL YOUR TRADESHOW NEEDS

OUR PREFERRED CARRIER

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ARE YOU SHIPPING TO ☐ or FROM ☐ **A TRADE SHOW ?**

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the ADVANCE WAREHOUSE

CONTACT INFO

COMPANY NAME		
CONTACT NAME	1	2
PHONE NUMBER	1	2
E-MAIL	1	2
SHOW NAME		
PICK-UP ADDRESS		
BUSINESS HOURS		

Our service is a 7-10 business day ground shipping service only, MONDAY - FRIDAY

INSTRUCTIONS

Please fill out this area of the form to the best of your knowledge in regards to your company's pick-up/destination address. This section does not pertain to the tradeshow advance or direct shipping address.

Is there a Loading Dock? ☐ YES ☐ NO

Residential Area? ☐ YES ☐ NO

Does the driver need to go in the Building? ☐ YES ☐ NO

Does the driver need to go in elevator? ☐ YES ☐ NO

PICK-UP LOCATION ☐ Office ☐ Dock ☐ Other

High Cost Delivery Areas: NYC - Special Rates May Apply CA - Surcharge Applies

PICK-UP DATE

DATE SHIPMENT MUST ARRIVE AT DESTINATION

NUMBER OF PIECES

TYPE OF SHIPMENT ☐ Pallet / Skid ☐ Fiber Case ☐ Carton ☐ Crate ☐ Other

Dimensions **Aprox. Weight**

DESTINATION ADDRESS

SHOW NAME **BOOTH #**

COMPANY NAME

ADDRESS

SIGNATURE

The rate quoted is an estimate only and the final charges will be billed upon receipt of freight at your destination. Additional charges will incur due to weight difference and/or delivery issues, such as no loading dock, truck with lift gate needed, inside delivery, stairs/elevator. delivery, redeliver/pick-up.

SHIPPING **TO,**
AND FROM YOUR TRADE SHOW
MADE EFFORTLESS

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Miami Beach. FL. USA

Discount deadline:
March 30, 2026

NEED A CUSTOM BOOTH?

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NEED SHIPPING TO AND FROM A TRADESHOW?

ELOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

Material Handling Authorization

(This Form Must Be Signed and Returned with the Shipping Instructions)

Please complete the following information:

We plan to ship to: ☐ Advance Warehouse ☐ Direct to Show Site
We plan to ship on (date):
Our material should arrive on (date):
Carrier name: Pro#:
Origin shipment (City, state):
Please provide a contact name and number for any questions EXPO CCI may have in regards to this shipment.
Name: Phone:

Please indicate number of pieces and the estimated weight

# of pieces	Description	Weight
	Crates	
	Cartons	
	Fiber Cases	
	Carpet/Padding	
	Skids/Pallets	
	Miscellaneous	
	Total weight:	

100 pound minimum charge per shipment

Computation of Material Handling Services

The following services, whether used completely, or in part, are offered as a package. When recording weight, the actual weight is the number you use unless less than 100lbs For example:185 lbs =185 x RATE = $ Amount or minimum charge, whichever is greater.

Advance Shipment	$1.34 per pound	Direct Shipment	$1.39 per pound
Advance Shipping Address: Expo Convention Contractors, Inc. c/o Zic Corp 7204 NW 84th Ave Miami, Fl 33166		**Direct Shipping Address:** Expo Convention Contractors, Inc. c/o Miami Beach Convention Center 1901 Convention Center Drive, Halls A - D Miami Beach, FL 33139	
Deadline Date is:	March 30, 2026	Will not be accepted prior to:	April 9, 2026
Shipments received after this date will incur an additional 25% late handling fee.		Shipments received before this date will incur an additional 25% handling fee.	

Advance Shipment Rates Include:
Unloading crated material.
Storing at EXPO CCI's warehouse for up to 30 days.
Unloading materials and delivery to your booth
Removing of empty shipping containers from your booth, storing during show, returning at close of show.
Reloading materials onto outbound transportation.

Direct Shipment Rates Include:
Unloading materials when received and delivery to your booth
Removing of empty shipping containers from your booth, storing during show, returning at close of show.
Reloading materials onto outbound transportation.

Small Package Fee
(per shipment 1 - 50 pounds) - $145.00

EXPO CCI Warehouse Hours are:
Monday through Friday; 8:30am to 3:30pm.
Holidays excluded.

Additional Surcharges based on inbound weight:
Warehouse shipment Delivered after the deadline date. Add 25% to above rates. Show Site Shipment Delivered Off Target, not on exhibitor set-up day. Add 25% to above rates.

For credit card payments, please complete the payment authorization form. Any additional charges will be invoiced at Showsite and are subject to change pending move-in/move-out schedule.

We understand that your calculation is only an estimate. Invoicing will be calculated from actual certified weight ticket or reweigh ticket on inbound material handling receiving report. Adjustments will be made accordingly. Any adjustments to harges must be made at show site.

Single pieces weighing more than 5,000 pounds CANNOT be accepted at the warehouse. Loose, easily damaged,uncrated or blanket-wrapped shipments should be shipped directly to the show site.
EXPO CCI is **not responsible** for any damage or loss of your freight. Please secure roundtrip insurance coverage from your company insurance carrier. If you have any questions about material handling, please contact EXPO CCI's Exhibitor Service department.

Please complete the following and return to EXPO CCI along with the Schipping Instructions form:

Company Name: Booth #
Contact Name: Email:
Authorized Signature:

Signature also indicates you read and accept the Payment Policy and Terms and Conditions, signed and returned to EXPO CCI. Payment Authorization must be completed and returned with Material Handling worksheet. Other charges may apply, please review Material Handling Information form INCLUDED in this Manual.

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

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Phone: 305-751-1234
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15959 NW 15th Avenue,
Miami, Florida 33169

Shipping Instructions

(This Form Must Be Signed and Returned with the Material Handling Authorization)

ALL SHIPMENTS MUST ARRIVE PRE-PAID

USE OUR IN-HOUSE PREFERRED CARRIER FOR ALL YOUR SHIPPING NEEDS

eLOGISTICS

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the ADVANCE WAREHOUSE.

MAKE SHIPPING TO AND FROM YOUR TRADESHOW EFFORTLESS

Email **elogistics@expocci.com** for a preliminary shipping quote, all of the following is needed:
-Company Name, Contact Name/Phone Number, Show Name/Booth #, Pick-up Address Destination Address, City, State, Zip.
-Approximate Weight, Number of Pieces, Type of Pieces in Shipment, i.e., skid, carton, crate, dimensions, business hours.
-Is there a Loading Dock, does driver have to go in building and/or elevator or residential area.
We will respond with a preliminary quote based on estimated weight and above information within 24 hours when requested Sunday-Thursday. Our service is ground 7-10 business day shipping only.

Please Note: Exhibitors are welcome to utilize their own carriers for their shipment. Additionally, a material handling fee will still apply for all received freight.

SHIPPING INSTRUCTIONS PRIOR TO SHOW

(Payment Must be on file when received for Material Handling Charges)

1. Expo CCI MUST have a credit card on file or the shipments will be held until one is received. If no payment is on file, this may delay the delivery of your materials to your booth and setup.
2. Shipments must be consigned to Expo CCI. The hotel and/or convention site do not have the facilities to receive such shipments and they will be refused.
3. All shipments must be properly labeled and addressed to the warehouse or facility.
4. All shipments requiring special handling for reasons including, but not limited to, length, width or height, are handled on a time and material basis.
5. Expo CCI, as the Official Drayage Contractor, has control over all freight docks, doors, elevators, and crate storage areas. A charge of $50.00 per crate, box or carton is accessed for any shipment not handled by Expo CCI, when Expo CCI is required to handle storage of empty containers.
6. Remove all expired shipping labels before shipping to avoid confusion.
7. Collect shipments are not accepted and will be refused upon delivery.

SHIPPING INSTRUCTIONS AT CLOSE OF CONVENTION

(You MUST fill out a BOL at show site or request a pre-printed BOL)

1. You must fill out a Bill of Lading at the Expo Service Desk at the close of the show or request a pre-printed Bill of Lading at least one week prior to show open. We will not turn over materials to your carrier without a Bill of Lading.
2. Your account must have a zero balance and we must have payment on file for any outbound handling charges or your freight will not be turned over to your carrier. Outbound handling charges, i.e. Special handling, return to warehouse, reroute shipping charges, etc.
3. If your freight carrier does not check-in on time, your freight will be rerouted through our preferred carrier eLogistics and shipping charges will apply. If available and chosen on the Bill of Lading, freight may be returned to our warehouse at an additional charge for your carrier to pick up at a later date.
4. Exhibits left without a Bill of Lading filled out will be forced through our house carrier eLogistics and will be returned to our warehouse and held for disposition at an additional charge. Expo CCI is not responsible for condition, count or content until such time exhibits or materials are picked up for removal after the exhibition's close.
5. Exhibitor routing of outbound shipments is honored when possible. However, we reserve the right to reroute as necessary. All outbound shipments must be tendered with a Bill of Lading turned into the service desk at show site. In the event the designated carrier fails to pick up by a specified time, Expo CCI will reroute said shipments.

INSURANCE

Expo CCI is not responsible for the count or content of material after it has been placed in the exhibit areas.
Exhibitor agrees to hold harmless Expo CCI from responsibility for concealed and/or apparent damage to uncrated and or unskidded exhibit material. Please make certain all materials are properly insured against "ALL RISK" from the time your materials leave your facility until they are returned back to your facility after the show. All materials should be properly insured against fire, theft and all hazards while in transit to and from your booth and for the exhibition's duration and picked up for removal after the exhibition's close.

Please provide shipping instructions for post show. Acceptance of all terms and conditions hereby stated

Company name: _____ Booth #: _____

Address: _____

Attention: _____ Phone: _____ Fax: _____

City: _____ State: _____ Zip code: _____

Authorized by (please print): _____ Title: _____

Signature: _____ Convention/Tradeshow: _____

To ensure orderly processing of material handling requirements, it is absolutely essential that this form be READ, COMPLETED AND SIGNED by an organization officer.

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL [https://expocci.boomerecommerce.com]

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Miami Beach Convention Center
Miami Beach. FL. USA

NEED A CUSTOM BOOTH?

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NEED SHIPPING TO AND FROM A TRADESHOW?

LOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

Material Handling Information

Special Handling — Surcharge: 25%

The standard material handling applies to shipments that can be readily handled off or onto a truck using a conventional forklift or pallet jack equipment without rehandling. A special handling charge applies if your shipment requires extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

Late Shipments — Surcharge: 25%

A surcharge will apply to shipments not arriving within the published dates (refer to pages 4-5) for advance warehouse or arriving on show site after show opening.

Uncrated Shipments — Rate as shown on Material Handling Authorization Form

An additional charge of 50% (or as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show and is based on the weight of the shipment handled.

Off Target Deliveries — Surcharge: See below

For targeted shows (exhibitors who received/requested a Targeted Date/Time), a surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time. **Surcharge: 25%**
Shipments arriving at the warehouse during Expo show move-in days and/or Exhibitor Move-in Days will be charged a Delivery Fee. This fee will be based on the shipment received and the Delivery Location. The minimum charge will be $250.00. Please see the Expo Quick Facts for Delivery Days, Times and Location. **Based on weight of materials and location. Any shipments arriving to the advanced warehouse or direct to show site prior to receiving dates listed on Expo Quick Facts will incur an Off Target Fee. Surcharge: 25%**

Padded Van Deliveries — Surcharge: $9.00/CWT

A padded van surcharge applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

Marshaling Yard — Surcharge: Maximum $23.00

Where EXPO CCI, as the show contractor must lease space for marshaling yard operations because no space is provided by the facility,
EXPO CCI may charge a fee per shipment processed through the marshaling yard.

Reweigh of Shipments — Surcharge: $28.00 per forklift load

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

Envelope Deliveries — Surcharge: See Material Handling Authorization Form for Small Package Fee

During show hours at the show facility, a charge will apply for receiving and delivering envelope packages to your booth.

Accessible Storage — Surcharge: See below for Per Skid Rate. See Labor Form for applicable Labor Rate

Accessible storage will be accessible during the show, but not necessarily by Exhibitors. Accessible Storage will be charged per piece at $135. There is a one hour labor rate charge for each time the accessible storage is accessed. There will be no charge to return material to the booth at the close of the show.

Return to Warehouse — Surcharge: $15.00 per CWT, Minimum $ 50.00

Crated materials only, uncrated materials will not be accepted at warehouse. Return to warehouse will be charged after Material Handling.

Vehicle Spotting Fee — Surcharge: Rate as Shown on Vehicle Spotting Fee Form

Vehicles operated by exhibitors may be allowed on the exhibit hall floor for loading or unloading, if EXPO CCI determines such activity to be operationally feasible and safe. All vehicles operated on the exhibit hall floor must be escorted by EXPO CCI personnel. In such cases, a MOBILE SPOTTING FEE will be charged. All local fire marshal rules and regulations apply. Please call customer service for details.

Booth Disposal Fee — Surcharge: $11.00 per Sq. Ft or a minimum labor charge of $1,000.00

All exhibitors and EAC (exhibitor appointed contractor) are responsible for removing all crates, cartons, and materials from the event site upon show conclusion. Failure to do so can result in a disposal fee of $10.00 per Sq. Ft or a minimum labor charge of $1,000.00, whichever is greater.*
This fee is design to cover the costs associated with the removal and disposal of any items left behind, ensuring a smooth transition for our event space.

If you have any questions about material handling, please contact EXPO CCI's Customer Service department.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL [(https://expocci.boomerecommerce.com)](https://expocci.boomerecommerce.com)

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Miami Beach. FL. USA

NEED A CUSTOM BOOTH?

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NEED SHIPPING TO AND FROM A TRADESHOW?

ELOGISTICS

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NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

Material Handling Q & A

Questions and Answers

What is material handling (also referred to as drayage)?
Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the definition of "freight"?
Any exhibit materials that are shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

What is a "certified weight ticket"?
A printed weight ticket from a scale certified or inspected by a government authority such as the Dept. of Agriculture, indicating the date weighed, the weight of the shipment and the vehicle ID of the unit being weighed.

What is the difference between material handling and shipping?
Shipping is the process of carrying your shipment from your location or pick-up area to its destination and also the process of returning your shipment back to your location after the close of the show.

Material handling begins at the time your shipment arrives to the docks (please refer to 'What is material handling?" for the full definition.)

Do I need to order a forklift to unload or reload my freight?
No, please do not order a forklift for unloading/reloading of your materials.

Important Facts About Advance Shipments

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual).

EXPO CCI will begin accepting your shipments 30 days prior to first show open day (dates may vary depending on show schedule, please see show information details for receiving dates).

The warehouse will receive shipments Monday-Friday, 8:30am-3:30pm, excluding holidays.

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.)

Crates, cartons, skids, fibercases and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

Material Handling Charges

What determines how much I am charged?
Charges are based off the weight from your inbound weight ticket included with your shipment.

How do I calculate material handling charges?
Material handling services, whether used completely, or in part, are offered as a package. For example: 185 lbs. = 185 lbs X RATE = $ Amount or minimum charge, whichever is greater.

Will there be any additional charges?
Additional charges may apply. Please review the Material Handling Authorization and Material Handling Information forms included in the manual for all applicable fees.

What is considered a small package?
Shipments that arrive via small package carrier such as FedEx Express Service, UPS small package service or DHL small package service AND do not have a certified weight ticket included with shipment. This will typically refer to any small packages weighing under 50 lbs. Please refer to the Material Handling Authorization for the weight range of a small package

How do I calculate my small package shipment?
Charges for specialized carrier shipments are based on per carton, per delivery.
Example: I'm shipping 3 packages via FedEx, how much will I be charged?
3 x small package fee = $ amount charged.

Please be advised that your whole shipment may not arrive to its destination at one time. Therefore, you will be charged per each delivery.

Weights from multiple shipments delivered on the same day from the same carrier will be combined. In these cases, standard material handling rates may apply, based on total weight.

Crated - Uncrated - Special Handling

What are CRATED materials?
Materials delivered that are skidded or in a container that can easily be unloaded/ reloaded with no special handling required.

What are UNCRATED materials?
Materials delivered that are loose, pad-wrapped or unskidded without proper lifting bars and/or hooks.

What is SPECIAL HANDLING?
Shipments delivered that require extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight o containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

Important Facts About Direct Shipments

What are direct shipments?
All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required. Crates weighing over 5,000 lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times. **All shipments must be prepaid, no collect on delivery shipments will be accepted.**

Liability Insurance

What is and why would I need liability insurance?
Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required. Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show.

Outbound Shipments

You must complete an EXPO CCI Bill of Lading (BOL) for all outbound shipments. A BOL will be distributed at show site if all services have been paid in full, or you can request one at the customer service desk. Upon completion of packing and labeling of your materials, complete the BOL with all required information, and return to customer service.

If you have questions on how to complete your Bill of Lading (BOL), please ask a EXPO CCI customer service representative located at the customer service desk. If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, EXPO CCI will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your BOL).

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Miami Beach Convention Center
Miami Beach. FL. USA

Advance Shipping Labels

expo convention contractors

TO: Expo Convention Contractors, Inc.
c/o Zix Corp
7204 NW 84th Ave
Miami, FL 33166

FOR: Seatrade Cruise Global
RECEIVING HOURS: M - F 8:30am - 3:30pm

SeatradeCruiseGlobal

First day freight can arrive w/o a surcharge
March 6, 2026

Last day freight can arrive w/o a surcharge
March 30, 2026

ADVANCE WAREHOUSE

Company Name:
Contact name:
Contact phone:
BOOTH #:

expo convention contractors

TO: Expo Convention Contractors, Inc.
c/o Zix Corp
7204 NW 84th Ave
Miami, FL 33166

FOR: Seatrade Cruise Global
RECEIVING HOURS: M - F 8:30am - 3:30pm

SeatradeCruiseGlobal

First day freight can arrive w/o a surcharge
March 6, 2026

Last day freight can arrive w/o a surcharge
March 30, 2026

ADVANCE WAREHOUSE

Company Name:
Contact name:
Contact phone:
BOOTH #:

NEED A CUSTOM BOOTH?

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NEED SHIPPING TO AND FROM A TRADESHOW?

LOGISTICS

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NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

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15959 NW 15th Avenue,
Miami, Florida 33169

Direct Shipping Labels

expo convention contractors

TO: Expo Convention Contractors, Inc.
c/o Miami Beach Convention Center
1901 Convention Center Drive, Halls A - D
Miami Beach, FL 33139
FOR: Seatrade Cruise Global
RECEIVING HOURS: M - F 8:30am - 3:30pm

Seatrade Cruise Global | 13–16 April 2026 Miami Beach Convention Center Miami. FL. USA

WILL NOT BE ACCEPTED PRIOR TO

April 9, 2026

DIRECT SHIPPING

Company Name:
Contact name:
Contact phone:
BOOTH #:

expo convention contractors

TO: Expo Convention Contractors, Inc.
c/o Miami Beach Convention Center
1901 Convention Center Drive, Halls A - D
Miami Beach, FL 33139
FOR: Seatrade Cruise Global
RECEIVING HOURS: M - F 8:30am - 3:30pm

Seatrade Cruise Global | 13–16 April 2026 Miami Beach Convention Center Miami. FL. USA

WILL NOT BE ACCEPTED PRIOR TO

April 9, 2026

DIRECT SHIPPING

Company Name:
Contact name:
Contact phone:
BOOTH #:

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15959 NW 15th Avenue,
Miami, Florida 33169

Self-Unload/POV Service Information & Rates

POV Service is available for exhibitors using **Personally Owned Vehicle (POV/POVs)** that meets specific criteria. This service facilitates a smooth move-in and move-out process by allowing minimal unloading and direct delivery of goods to booths.

Eligible POVs include cars, pickup trucks, vans, and other passenger-use vehicles designed for transporting people and products only. This service **does not include** booth build items, cargo, or freight. **Exhibit materials or large items that require mechanical assistance for unloading** will be directed to the **Marshalling Yard** and will be charged as **Material Handling**. These items **do not qualify for the POV service.**

QUALIFIED VEHICLES AS POV (with products Only, NO building items)

Sedan



SUV



Mini-van



Pick-up Truck



Sprinter Van



Hand Carry Guidelines

Each hand-carried item must not exceed **50 lbs** *must be easily manageable, and must not obstruct aisles.*
Transport Methods: *Small handcarts and dollies are* **NOT***permitted.*
Exhibitors must **follow all safety protocols.**
Certain load-in activities require **onsite supervision** to ensure compliance with safety standards.

Allowed Items AS POV

Small Boxes - Luggage & Suitcases - Packaged Product - Small Hand Carts or Cooler



Size Limit: 26" L x 18" W x 36" H or 16" L x 15" W x 52" H. Anything bigger is not allowed and will be returned

Straight time **$131.50** **per one way trip. (Monday - Friday, 8:00am - 4:30pm)** | **Overtime** **$161.50** **per one way trip. (Monday - Friday, before 8:00am, after 4:30pm, weekends and holidays)**

Assistance: A worker with a flat cart will assist in unloading and delivering goods to your booth. Skidded or palletized items do not qualify for this service.
Weight Limit: Maximum load is **400 lbs** per trip.

Vehicles that DO NOT QUALIFY: (Showcases and Booth Build Items are Material Handling)

Rental trucks or vehicles that need mechanical assistance for unloading are not eligible for this service. Such vehicles will be directed to the Marshalling Yard and will incur material handling charges based on weight.

Trailer



Commercial Van



Rental Truck



Box Truck



Flatbed/Stakebed



Exhibitors with extensive unloading needs can utilize material handling services. Arrangements can be made in advance via the Material Handling Form or on-site at the EXPO CCI Service Desk.
Empty storage service is only available to exhibitors who use the full material handling service.
Exhibitors not using material handling services will be charged a per-carton rate for empty storage.

Prohibited Items

Large Crates



Hand Cart



Heavy Equipment



Dollies



POV Service will be available **from the loading dock.** Exhibitors must instruct their personnel to **identify themselves as requiring POV service** to security personnel, who will direct them to the designated area.
Expo CCI is not responsible for any damages.
Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against **damage, loss, and other hazards.** Coverage should begin when the product and exhibit materials leave your facility and continue until they return after the show.

Exhibitor: _____ Booth # _____
Date and Time: _____ # of Trips: _____
Print Name: _____ Authorized signature: _____

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

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15959 NW 15th Avenue,
Miami, Florida 33169

VIP Early Crate Return Service

STREAMLINE YOUR EVENT CLEAN-UP

We provide an efficient solution for event organizers.

Crate return is scheduled after the first two hours, designated for rolling out the carpet, ensuring minimal disruptions to your event timeline.
LIMITED SPOTS ARE AVAILABLE. As demand for this service is high, reservations are on a first-come, first-served basis. We encourage you to book early to guarantee your desired time.
The rates will vary based on specific event requirements. On average, the cost ranges from $393.50 to $562.00 per crate.

PLEASE CONTACT US FOR A PERSONALIZED QUOTE



Company Name:
Booth #: Print Name:
Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

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Miami Beach Convention Center
Miami Beach. FL. USA

SEAMLESS STORAGE *solution for your* TRADESHOW NEEDS



STORE WITH **EASE,** *EXHIBIT WITH* **CONFIDENCE**

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LOGISTICS
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NEED ANYTHING?
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| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

Accessible Storage during Show Hours

SOLUTIONS FOR SUPPLIES.

Discover the convenience of accessible storage solutions tailored to your needs. We provide a secure and easily accessible space for your belongings.

*Limited space available.

PLEASE CONTACT US FOR A PERSONALIZED QUOTE



Company Name:

Booth #: Print Name:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

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NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

Vehicle Spotting

All exhibiting vehicles, must sign up for this service.
Exhibitor must email or fax orders by **March 30, 2026** to schedule move-in time.
Fax: 305-751-1298 or info@expocci.com

VEHICLE SPOTTING FEES
$409.00 Straight Time/ $710.00
Overtime ROUNDTRIP PER VEHICLE

VEHICLE SPOTTING RULES AND REGULATIONS

- EXPO CCI employee or Union labor shall spot each vehicle.
- All motorized vehicles displayed shall have batteries disconnected at the “hot” lead. The lead shall be safely secured.
- Fuel supplies in vehicles on display shall not exceed 1/4 of a tank of gas. The tank must be purged with carbon dioxide (CO2).
- All motor vehicle tanks containing fuel shall be furnished with locking type caps or sealed with tape to preclude inspection by viewers.
- Vehicles on display require poly-tack and a drip pan.
- Exhibitor must show insurance for both the driver and the car.

By signing this form the Exhibitor accepts the terms of the “EXPO CCI Hold Harmless Agreement” (See Area Work Rules).
Under no circumstance shall an EXPO CCI employee or any Union labor drive any vehicle onto the show floor.

PAYMENT POLICY FORM MUST ACCOMPANY ORDER

With the exception of signature, please print the information below clearly, thank you.

Company Name: _____ Booth #: _____
Move-In Time and Date: _____
Move-Out Time and Date: _____
Authorized By (please print): _____ Email: _____
Signature: _____
Number of Vehicles and Type: _____

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

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Miami Beach. FL. USA

Advance Deadline:
March 23, 2026
Standard Deadline:
April 6, 2026
Show-Site Pricing:
April 7, 2026

NEED A CUSTOM BOOTH?

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NEED SHIPPING TO AND FROM A TRADESHOW?

eLOGISTICS

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NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

Labor

LABOR INFORMATION			Discount Price	Standard Price	Show site Price
Straight Time	Monday - Friday	8:00am - 4:30pm	$ 170.00	$ 221.00	$ 331.50
Over Time	Monday - Friday	4:30pm - 8:00am	$ 255.00	$ 331.50	$ 497.50
	Saturday - Sunday	All Day			
Double Time	Holidays	All Day	$ 344.50	$ 448.00	$ 672.00

Please note
- Hours are based on estimates, you will be invoiced for actual time incurred.
- Requested times are not guaranteed and are based on availability.
- Minimum one hour will be charged. Additional time will be billed in half-hour increments.
-Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.

Is Labor for assembling sign for hanging?	YES	NO
Is Labor for laying your own carpet?	YES	NO

Expo Supervisory Fee is 30% of total cost or $60.00, whichever is greater. If you require labor services for booth setup, please submit detailed instructions with the provided form attached to info@expocci.com or via fax 305-751-1298

Installation

Your Supervisor's name:
Cell phone #:
Expo CCI supervision? YES NO

Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Dismantle

Your Supervisor's name:
Cell phone #:
Expo CCI supervision? YES NO

Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Please complete this section if you have chosen EXPO CCI to supervise your installation and/or dismantling.

Set Up Information for Installation

Please check all that apply and provide information where requested:

Booth Size: x
Forklift required: YES NO
Carpet is? OWNED RENTED FROM EXPO
Carpet padding? YES NO
Drawings FAXED TO EXPO CCI SHIPPED W/EXHIBIT CRATES

Inbound Freight Information

For all inbound freight, please complete the Material Handling Authorization Form.

You can return the completed form via email at info@expocci.com or via fax 305-751-1298.

Outbound Freight Information

Please complete the Bill of Lading (BOL) form on out website: https://expocci.boomerecommerce.com
Additionally, please refer to the included Shipping Instructions Form for detailed guidlines.

If for any reason your shipment is not picked up by your carrier, please choose one of the following options. (Initial beside prefered option).

Force Freight through EXPO CCI's preferred carrier:
Send shipment back to EXPO CCI warehouse: ($50.00 min. fee.)

Company Name: Booth #:
Print Name: Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (https://expocci.boomerecommerce.com)

Ground Rigging/Forklift

DO NOT USE THIS FORM FOR MATERIAL HANDLING SERVICES

Please Complete the Following

of pieces to be spotted _____ Requested date/time: _____

Heaviest piece to be spotted _____ (times are not guaranteed)

Description of work to be performed: _____

GROUND RIGGING FORKLIFT RENTAL

Forklift Rental - Up to 5.000 LB Capacity					
Qty	Item	Discount Price	Regular Price	Show-site Price	Total Price
	Straight-time hourly rental	$ 215.00	$ 279.00	$ 418.50	
	Overtime hourly rental	$ 340.50	$ 443.00	$ 664.00	
	Double-time hourly rental	$ 427.50	$ 555.50	$ 833.50	

Forklift Rental - Up to 10.000 LB Capacity					
Qty	Item	Discount Price	Regular Price	Show-site Price	Total Price
	Straight-time hourly rental	$ 265.00	$ 344.50	$ 519.50	
	Overtime hourly rental	$ 391.50	$ 509.00	$ 763.00	
	Double-time hourly rental	$ 551.50	$ 717.50	$ 1,076.00	

Forklift Rental - Up to 20.000 LB Capacity					
Qty	Item	Discount Price	Regular Price	Show-site Price	Total Price
	Straight-time hourly rental	$ 612.00	$795.00	$ 1,192.50	
	Overtime hourly rental	$ 807.00	$ 1,048.50	$ 1,572.50	
	Double-time hourly rental	$ 1,049.00	$ 1,363.00	$ 2,044.50	

CRANE RENTAL AVAILABLE UPON REQUEST

ST- Straight time Monday - Friday, 8:00 am - 4:30 pm
OT- Overtime Monday - Friday, 4:30 pm - Midnight and all day Saturday
DT- Double time Monday - Saturday Midnight /8:00 am, all Sundays & Holidays

Amount	
7% TAX	
Amount Due	

Please note

Rate structure included lift and (1) operator only. Minimum crews are based on scope of work and area jurisdiction. Additional labor and ground men will be billed at the hourly rate. The minimum charge for labor and equipment is one (1) hour. Labor and equipment thereafter is charged in half (1/2) hour increments.
Orders cancelled without 24-hour notice will be charged a one (1) hour cancellation fee. If Exhibitor fails to use the worker and equipment at the time confirmed, a one (1) hour "No Show" charge per worker and forklift will apply.

Complete this form for all Forklift needs. To determine if you need Forklift, Please read this form carefully. Forklift may be required when uncrating, positioning, and re-skidding equipment and machinery. A Forklift is required for moving equipment weighing 200 pounds or more.

Starting time can be guaranteed only when labor is requested for the start of the working day at 8:00am. All exhibit labor for 8:00am starting times will be dispatched to booth space. Confirm labor and fork-lift by 2:30pm the day before date requested.

Please have a representative pick up the crew at the labor desk and supervise the work to be done. Upon completion, the Exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift.

Company Name: _____

Booth #: _____ Print Name: _____

Authorized signature: _____

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

Signature also indicates you read and accept the Payment Policy and Terms and Conditions. Must order by discount deadline date to receive discounted pricing. Payment Authorization must be completed and returned with order. There are no exchanges or refunds once item has been delivered to your booth. Cancellation must be received 24 hours prior to first Exhibitor move-in day

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL [https://expocci.boomerecommerce.com]

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Miami Beach Convention Center
Miami Beach. FL. USA

Advance Deadline:
March 23, 2026
Standard Deadline:
April 6, 2026
Show-Site Pricing:
April 7, 2026

NEED A CUSTOM BOOTH?
click here

NEED SHIPPING TO AND FROM A TRADESHOW?
LOGISTICS
click here

NEED ANYTHING?
Phone: 305-751-1234
| Fax: 305-751-1298

15959 NW 15th Avenue,
Miami, Florida 33169

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ELOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234
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15959 NW 15th Avenue,
Miami, Florida 33169

Hanging Signs and Banners

Instructions

All hanging signs must conform to Show Management rules and regulations and facility limitations.

All overhead hanging signs or banners must be handled by Expo CCI.

Overhead hanging signs must be sent in separate containers directly to Expo Convention Contractors, Inc. warehouse using the enclosed HANGING SIGN LABELS.

Hanging anchor points must be pre-fabricated and ready for use.

Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE order form. For Signs other than banners, include blueprint or drawing containing diagram detailed information so anchor points can be determined.

Sign Description, Size & Weight

Type: Cloth Banner ☐ Metal or Wood ☐ Other ☐
Shape: Square ☐ Triangle ☐ Rectangle ☐ Other ☐
Size: Height ☐ Length ☐ Width ☐
Weight of sign:
Does your Sign requires Electricity ☐ Assembly ☐

Placement Diagram

Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
*The ceiling structure and relation to the support beam may require your sign to be moved from your specified location.

☐ Feet in from the Back Aisle # ☐

☐ Feet in from the Left Aisle # ☐

☐ Feet in from the Right Aisle # ☐

☐ Feet in from the front Aisle # ☐

Number of feet from bottom of sign: ☐

Equipment and Labor Rates to Hang Signs

STRAIGHT TIME - 8:00am to 4:30pm, Monday through Friday
OVERTIME - 4:30pm to 8:00am, Monday through Friday
All Day Saturday and Sunday
CREW SIZE - MINIMUM of two people, Operator and one rigger
MATERIALS - Cable, Clamps, etc. Additional and charged accordingly.

EQUIPMENT WITH CREW: *Rates are per Lift Crew/ per hours.
*One hour Minimum per lift Crew.

Boom Lift with Crew: (Condor/Snorkel) up to 200 lb. lift capacity.
Discount Price: $ 815.00 per Hour - If ordered by March 23, 2026
Standard Price: $ 1,059.50 per Hour - If ordered after March 23, 2026
Show-Site Price: $1,430.50 per Hour - If ordered after April 6, 2026
Additional crew/Assembly labor:
Discount Price: $ 195.50 per Hour - If ordered by March 23, 2026
Standard Rate: $293.50 per Hour - If ordered after March 23, 2026
Show-Site Price: $396.50 per Hour - If ordered after April 6, 2026

Installation DATE / TIME: ☐

Approx. Hours		Hourly Rate		Total Estimate Cost
☐	@	☐	=	☐

Dismantle DATE/TIME: ☐

Approx. Hours		Hourly Rate		Total Estimate Cost
☐	@	☐	=	☐

Times and dates requested are estimates only. We will try our best to accommodate this time, but there are no guarantees.

Supervision for installation and dismantling of overhead hanging signs can be provided by EXPO CONVENTION CONTRACTORS,. your company representative or display house.

Please indicate method of supervision you require:

☐ EXPO CCI I&D ☐ Exhibitor Personnel ☐ Display house

* Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and will be charged accordingly.

NOTE: WE ARE NOT RESPONSIBLE FOR, LIABLE FOR, AND WILL NOT HANG ANY SIGNAGE CONSTRUCTED IN ANY MANNER DEEMED UNSAFE.

Amount	
7% TAX	
Amount Due	

Payment Policy: All invoices must be settled at our Service desk prior to the closing of the Show. For your convenience, MasterCard, American Express and Visa credit cards will be accepted. No credits will be issued after the closing of the show.
Important: TO OBTAIN DISCOUNT PRICE, FULL PAYMENT MUST BE INCLUDED WITH YOUR ORDER.
No Telephone orders accepted. Labor must be cancelled in writing, 24 hours in advance to avoid a one (1) hour cancellation or no-show fee per crew and/or worker.

Exhibitor name: ☐ Booth #: ☐

Contact name: ☐ Email: ☐

Address: ☐

City: ☐ State : ☐ Zip : ☐

Authorized: ☐ Print Name: ☐

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I understand and approve all charges incurred in connection with the items and services requested on this form.

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click here

NEED SHIPPING TO AND FROM A TRADESHOW?

eLOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234
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15959 NW 15th Avenue,
Miami, Florida 33169

Hanging Signs and Banners Position

Use this grid to indicate the positioning of your hanging sign

Mark the adjacent booth numbers or aisle numbers in the spaces provided at the sides of the grid.

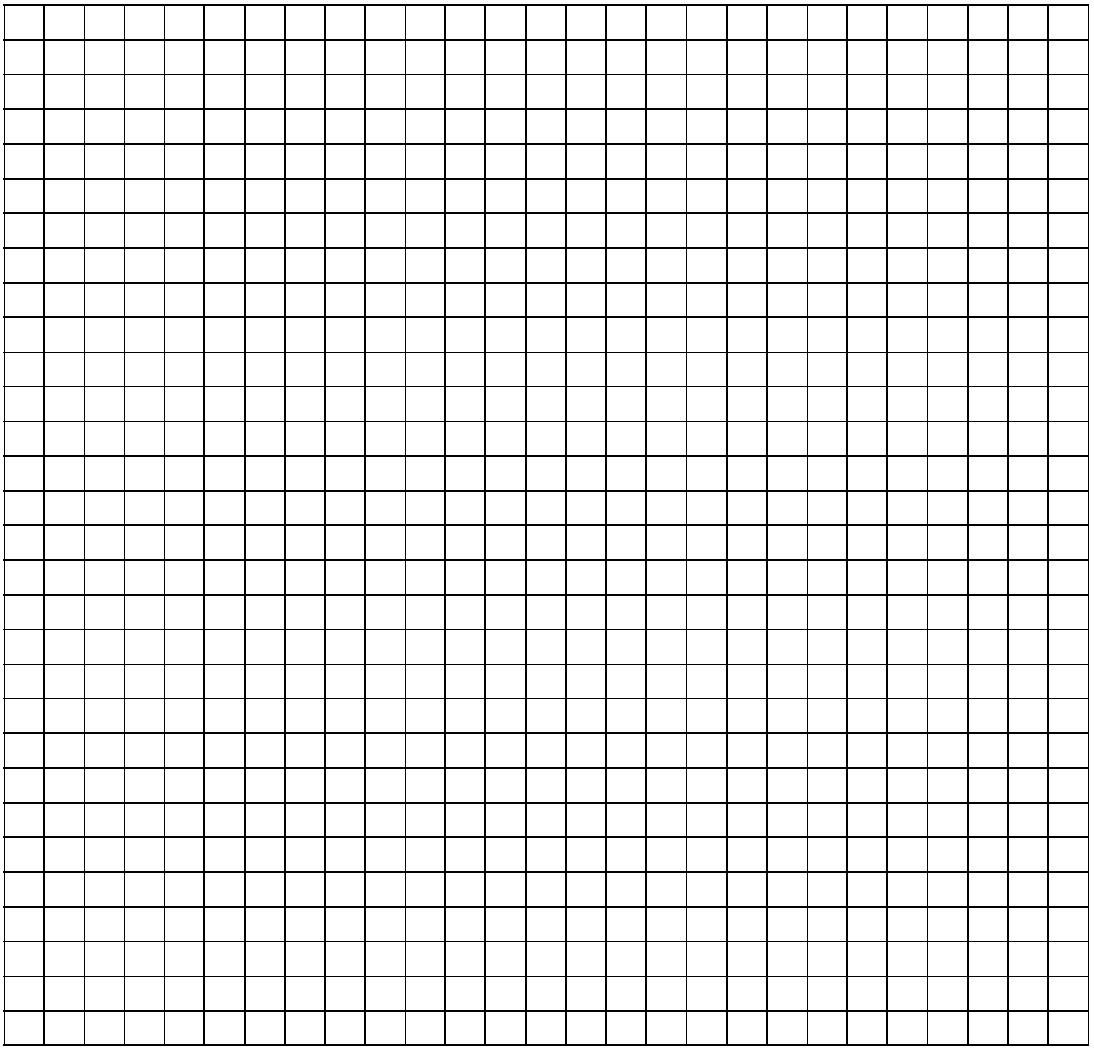
Sign Location:

Center of Booth See floor plan (please attach) or diagram below.

Distance from the floor to the top of sign: _____ or ____ to maximum height allowed.

1 ☐ = 1 SQ.FT

BACK OF BOOTH



FRONT OF BOOTH

Hanging Banners are only allowed in peninsula and island booths that are 36 sq. meters or larger.
Banners are not permitted for any other type of booth or space

Company Name: Booth #:

Print Name: Authorized signature:

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Hanging Signs and Banners Labels

Advance Shipping Address Labels:

Use these labels only if shipping
SIGN HANGING in advance to warehouse.

FROM:

TO: **EXPO Convention Contractors**
15959 NW 15th Avenue
Miami, FL 33169

SHOW: Seatrade Cruise Global
Receiving Hours: M - F 8:30 am - 3:30 pm

First day freight can arrive: March 6, 2026
Last day freight can arrive: March 30, 2026

Exhibitor Name:

BOOTH #:

Piece # of

Electric Hoist Motors

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15959 NW 15th Avenue,
Miami, Florida 33169

Qty	Discount Price	Standard Price	Show-site Price	Total
	$ 977.00	$ 1,270.50	$ 1,906.00	

7% sales Tax	
Total Due	

DATE THE MOTORS NEED TO BE DELIVERED TO BOOTH:

COMPLETE:

Company Name: Booth #
Contact Name: Phone:
Email: FAX:
Print Name: Authorized signature:

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Bulk Trash Removal

Exhibitors with third-party labor providers are responsible for ensuring that all crates, cartons, and materials brought into the event get properly removed after the show concludes. Failure to do so can result in a disposal fee of $10.00 per Sq. Ft or $750 minimum in labor charges, whichever is greater.*

*All rates are based on Gross Booth/Display Area i.e. if the booth is a 20x20, It's 400 square feet. Then it would be 400 x $10.00 = $4,000.00 + tax.
This fee is design to cover the costs associated with the removal and disposal of any items left behind, ensuring a smooth transition for our event space.

IMPLEMENTING A DISPOSAL FEE PROMOTES CLEANLINESS, EFFICIENCY, AND FAIRNESS BY COVERING REMOVAL COSTS, MAINTAINING A CLEAN EVENT SPACE, ENCOURAGING PROMPT ITEM REMOVAL, AND ENSURING EQUITABLE CHARGES.



ANY QUESTIONS OR REQUIRED INFORMATION ABOUT OUR DISPOSAL FEE POLICY, PLEASE FEEL FREE TO CONTACT US:

Company Name:

Booth #: Print Name:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

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NEED A CUSTOM BOOTH?

click here

NEED SHIPPING TO AND FROM A TRADESHOW?

LOGISTICS

click here

NEED ANYTHING?

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| Fax: 305-751-1298

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Miami, Florida 33169

Non-Official Contractor (EAC)

For Exhibitors intending to use a third party contractor for any services including payment, its own labor or contract for such services separately from Expo Convention Contractors, Inc., please read the following restrictions, requirements and restraints. A non-official service contractor is any company, other than the designated official contractors, that an exhibitor wishes to use that requires access to the exhibit hall either before, during or after the Show. Use of a non-official contractor who requires any of the following services is not permitted: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering. NOTE: A valid and current copy of Exhibitor's contractor's Certificate of Insurance naming **Expo Convention Contractors, Inc., Informa Markets, Miami Beach Convention Center, City of Miami Beach and Spectra** as "Additionally Insured" must accompany this document. If these documents are not provided, Exhibitor will not be allowed to use contractor's services in the area where unions claim jurisdiction. Insurance minimum limits/requirements are:
(a) Commercial liability insurance, on an occurrence form, in the amount of One Million ($1,000,000.00) Dollars per occurrence for bodily injury, death, property damage, and personal injury. The policy must include coverage for premises operations, blanket contractual liability (to cover indemnification section), products, completed operations and independent contractors. (b) Automobile liability insurance in the amount of One Million ($1,000,000.00) Dollars per occurrence to provide coverage for any owned and non-owned vehicles, including loading and unloading hazards. (c) Workers' compensation and employer's liability coverage as required by Florida Statute.

Note:
Complete this form only if your company is using a Service Contractor other than Expo Convention Contractors, Inc. to pay for services, unpack, erect, assemble, dismantle or pack your display. The local Union claims jurisdiction over the erection, dismantling, repair and building of all exhibits. If using another service contractor they must use the local Union labor either through their own contract or direct hire through Expo Convention Contractors.

PLEASE COMPLETE

_____
(Exhibiting Company Name)

_____
(EAC Company Name)

Will indemnify and hold harmless Expo Convention Contractors, Inc. from and against any bodily injury or property damage liability claims, judgments, damages, costs, or expenses, including reasonable attorney fees, arising out of or occasioned by the operations performed by
except for occurrences or accidents caused by the sole negligence of Expo Convention Contractors, Inc. or by any other party.

Exhibiting Company Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Telephone: _____ Fax: _____

Authorized On-Site Representative: _____ Cell Phone: _____
(Please Print)

EAC Company Name: _____

Address: _____

Contact Name: _____ Email Address: _____

Telephone: _____ On-Site Cell Phone: _____

Authorized On-Site Supervisor: _____

Note:
This form must be returned with a valid and current Certificate of Insurance naming EXPO Convention Contractors Inc., Show Management and Show Location from above as "Additionally Insured" by March 23, 2026.

The COI Must have ALL Additionally Insured named, Exhibitor Name and Booth # (see Sample COI for reference).

Labor Source EXPO Labor _____ Local Union Direct Contract _____

Other: _____

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
SAMPLE	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A :	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000.00
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000.00
	☐ ☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$ 1,000,000.00
							PERSONAL & ADV INJURY	$ 1,000,000.00
							GENERAL AGGREGATE	$ 1,000,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 1,000,000.00
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
	☐ ☐							$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$ 1,000,000.00
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$ 1,000,000.00
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additionally Insured: Expo Convention Contractors, Inc., Informa Markets, Miami Beach Convention Center, City of Miami Beach and Spectra

Exhibiting Company Name and Booth #.

CERTIFICATE HOLDER

Expo Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Miami Beach. FL. USA

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LOGISTICS

click here

NEED ANYTHING?

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Sustainability Awareness

LET'S MAKE OUR IMPACT EVEN GREATER.

Our work generates numerous social and economic impacts as we foster connections, drive innovation, facilitate learning, and introduce new opportunities to our world. It is now our responsibility to **promote a sustainable industry** through collective action.

Sustainable Dining

- Choose local and sustainable catering options.
- Minimize food waste through careful planning.
- Encourage plant-based menu choices for eco-friendliness.

Smart Design

- Use eco-friendly, reusable materials for exhibits.
- Consider modular and adaptable designs to reduce waste.
- Print signage and graphics on recycled or sustainable materials.



LET'S REDUCE OUR CARBON FOOTPRINT

Closing the Loop

- Set up clearly marked recycling and composting bins.
- Minimize single-use plastics and encourage reusable items.
- Properly dispose of waste and work towards zero waste goals.

Energy Efficiency

- Opt for renewable energy sources and LED lighting.
- Implement energy-efficient technologies and practices.
- Turn off equipment when not in use to conserve power.



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Area Work Rules

To assist you in planning for your participation in this event, we are certain you appreciate knowing in advance that Union Labor is required for certain aspects of your exhibit handling. To help you understand the Area Work Rules, we ask you to read the following:

FREIGHT HANDLING

The Local Union claims jurisdiction over the operation of all mechanized material handling equipment and all unloading and reloading from the loading docks.. An Exhibitor may move materials from the designated ground unloading area. Exhibitor is not allowed to use mechanized equipment to move their own freight. (i.e. no forklifts, pallet jacks or etc.) When Exhibitors choose to hand-carry in accordance with the foregoing, they are not permitted access to the loading dock area(s).

EXPO CCI is responsible for receiving and handling all exhibit materials and empty crates. It is our responsibility to manage loading docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition.

EXHIBIT INSTALLATION AND DISMANTLING

We have a contract with the Local Union which claims jurisdiction over the installation and dismantle of trade shows and exhibits. Full-time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local Union Labor. Any labor services that may be required beyond what your regular full-time employees can provide, must be rendered by the Union. Labor can be ordered in advance by returning the Labor form, or at show site, at the Service Desk. Proof of full-time employment status may be requested by the Union Steward of any personnel working on your booth.

GRATUITIES

We request that Exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Do not give coffee breaks other than mid-morning and mid-afternoon, when Union employees have fifteen minute paid breaks. Any attempts to solicit gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid at an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.

EXPO HOLD HARMLESS AGREEMENT / VEHICLE SPOTTING

The Association and Exhibitor will hold harmless EXPO Convention Contractors, for any damage or injury resulting from vehicle spotting. Damage or injury to Vehicle / Driver / 3rd Party Personnel / Display.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any Exhibitor. It is recommended that any questions arising with regard to Union jurisdiction or practices be directed to an EXPO CCI management representative.

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Specialty Furnishings Order Form

Please complete the following

Qty	Item	Description	Pice	Total

Check or credit card must accompany order.

25% cancellation fee will be applied if cancelled 7 days prior to event opening.
100% cancellation fee will be applied if cancelled 3 days prior to delivery.
All show site orders are subject to a 30% Late Fee.

Amount	
7% TAX	
Amount Due	

Thank you for your order!

Company Name: Booth #:
Contact Name: Email:
Phone #: Mobile:
Print Name: Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit.
I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL [https://expocci.boomerecommerce.com]



2025
TRADE SHOW
KIT CATALOG

SPECIALTY FURNISHINGS

BLANC



Blanc Sofa
Bright White Leather
75"W x 35"D x 35"H
Advance Price: $ 1,184.00
Standard Price: $ 1,539.50



Blanc Loveseat
Bright White Leather
54"W x 35"D x 35"H
Advance Price: $ 1,130.00
Standard Price: $ 1,469.00



Blanc Chair
Bright White Leather
33"W x 35"D x 35"H
Advance Price: $ 945.00
Standard Price: $ 1,228.50



Blanc Bench Ottoman
Bright White Leather
48"W x 24"D x 18"H
Advance Price: $ 567.00
Standard Price: $ 737.50



Blanc Cube Ottoman
Bright White Leather
17"Square x 17"H
Advance Price: $ 198.50
Standard Price: $ 258.00

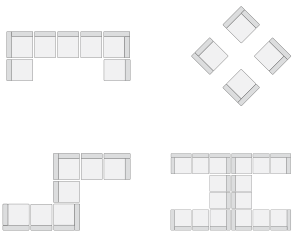
FUNCTION
Modular Seating Collection



Function Armless Chair - White
White Vinyl
28"Square x 29"H
Advance Price: $ 605.00
Standard Price: $ 786.50



Function Corner - White
White Vinyl
28"Square x 29"H
Advance Price: $ 649.50
Standard Price: $ 844.50





Function Armless Chair - Black
Black Vinyl
28"Square x 29"H
Advance Price: $ 605.00
Standard Price: $ 786.50



Function Corner - Black
Black Vinyl
28"Square x 29"H
Advance Price: $ 649.50
Standard Price: $ 844.50

CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

Bright White Leather
82"W x 34"D x 31"H
Advance Price: $ 1,168.00
Standard Price: $ 1,518.50



Continental Reverse Curved Loveseat

Bright White Leather
72"W x 34"D x 31"H
Advance Price: $ 1,130.00
Standard Price: $ 1,469.00



Continental Wedge Ottoman

Bright White Leather
30"W x 34"D x 19"H
Advance Price: $ 502.50
Standard Price: $ 653.00



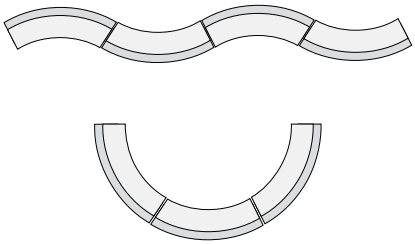
Continental Curved Bench

Bright White Leather
70"W x 26"D x 19"H
Advance Price: $ 593.00
Standard Price: $ 770.50



Continental Half Moon Ottoman

Bright White Leather
33"W x 19"D x 19"H
Advance Price: $ 502.50
Standard Price: $ 653.00



BOCA

Modular Seating Collection



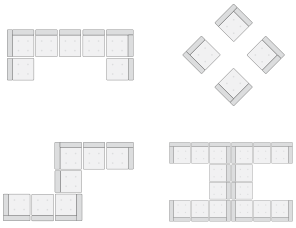
Boca Corner

Black Leather
22"W x 27"D x 30"H
Advance Price: $ 649.50
Standard Price: $ 844.50



Boca Armless

Black Leather
27"Square x 30"H
Advance Price: $ 605.00
Standard Price: $ 786.50



METRO



Metro Sofa
Black Leather
85"W x 35"D x 35"H
Advance Price: $ 973.50
Standard Price: $ 1,265.50



Metro Loveseat
Black Leather
60"W x 35"D x 35"H
Advance Price: $ 938.50
Standard Price: $ 1,220.00



Metro Chair
Black Leather
35"Square x 35"H
Advance Price: $ 732.00
Standard Price: $ 951.50



Metro Square Ottoman
Black Leather
40"Square x 17"H
Advance Price: $ 502.50
Standard Price: $ 653.00



Metro Bench Ottoman
Black Leather
60"W x 24"D x 17"H
Advance Price: $ 502.50
Standard Price: $ 653.00

GRAMMERCY
Modular Seating Collection



Grammercy Sofa
Charcoal Leather
82"W x 36"D x 36"H
Advance Price: $1,084.50
Standard Price: $ 1,409.50



Grammercy Loveseat
Charcoal Leather
57"W x 36"D x 36"H
Advance Price: $ 945.00
Standard Price: $ 1,228.50



Grammercy Chair
Charcoal Leather
28"W x 36"D x 36"H
Advance Price: $605.00
Standard Price: $ 786.50

GRAMMERCY



Grammercy Corner
Charcoal Leather
36"Square x 36"H
Advance Price: $ 695.50
Standard Price: $ 904.00



Grammercy Round Ottoman
Charcoal Leather
46"Round x 17"H
Advance Price: $ 502.50
Standard Price: $ 653.00



Grammercy Square Ottoman
Charcoal Leather
40"Square x 17"H
Advance Price: $ 502.50
Standard Price: $ 653.00

AUBREY



Aubrey Sofa
Light Beige Faux Linen Fabric
90"W x 35"D x 35"H
Advance Price: $ 1,274.50
Standard Price: $ 1,657.00



Aubrey Chair
Light Beige Faux Linen Fabric
37"W x 35"D x 35"H
Advance Price: $ 802.00
Standard Price: $ 1,042.50



Aubrey Bench Ottoman
Light Beige Faux Linen Fabric
48"W x 24"D x 18"H
Advance Price: $ 467.50
Standard Price: $ 607.50

CHANDLER



Chandler Sofa
Red Leather
76"W x 37"D x 35"H
Advance Price: $ 973.50
Standard Price: $ 1,265.50



Chandler Loveseat
Red Leather
53"W x 37"D x 35"H
Advance Price: $ 938.50
Standard Price: $ 1,220.00



Chandler Chair
Red Leather
31"W x 37"D x 35"H
Advance Price: $ 732.00
Standard Price: $ 951.50

CHANDLER



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

Advance Price: $ 502.50
Standard Price: $ 653.00

EVOKE



Evoke Sofa

Coffee Resin Frame With Tan Cushions
81"W x 35"D x 27"H

Advance Price: $ 1,470.50
Standard Price: $ 1,911.50



Evoke Chair

Coffee Resin Frame With Tan Cushions
33"W x 35"D x 27"H

Advance Price: $ 788.50
Standard Price: $ 1,025.00



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H

Advance Price: $ 502.50
Standard Price: $ 653.00



Evoke End Table

Coffee Resin Frame
24"W x 28"D x 25"H

Advance Price: $ 445.50
Standard Price: $ 579.50



Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

Advance Price: $ 317.50
Standard Price: $ 412.50

LATITUDE



Latitude Sofa

Beige Olefin Fabric
91"W x 42"D x 33"H

Advance Price: $ 1,273.50
Standard Price: $ 1,655.00



Latitude Loveseat

Beige Olefin Fabric
91"W x 42"D x 33"H

Advance Price: $ 1,188.00
Standard Price: $ 1,544.50



Latitude Chair

Beige Olefin Fabric
42"W x 36"D x 33"H

Advance Price: $ 989.50
Standard Price: $ 1,286.50

VERONA



Verona Sofa
Granite Frame With Light Grey Cushions
74"W x 38"D x 25"H
Advance Price: $ 1,396.00
Standard Price: $ 1,815.00



Verona Chair
Granite Frame With Light Grey Cushions
28"W x 38"D x 25"H
Advance Price: $ 721.00
Standard Price: $ 937.50



Verona Ottoman
Granite Frame With Light Grey Cushions
26"W x 21"D x 18"H
Advance Price: $ 417.50
Standard Price: $ 542.50

JASPER



Jasper Sofa
Boca Bright White
64"W x 28"D x 33"H
Advance Price: $ 1,091.00
Standard Price: $ 1,418.50



Jasper Chair
Boca Bright White
30"W x 28"D x 33"H
Advance Price: $ 707.50
Standard Price: $ 920.00

NIKO



Niko Sofa
Grey Microfiber
81"W x 30"D x 38"H
Advance Price: $ 1,204.50
Standard Price: $ 1,565.50



Niko Loveseat
Grey Microfiber
58"W x 30"D x 38"H
Advance Price: $ 1,100.50
Standard Price: $ 1,430.50



Niko Chair
Grey Microfiber
31"W x 30"D x 38"H
Advance Price: $ 917.00
Standard Price: $ 1,192.00

CROMWELL



Cromwell Sofa
Royal Blue Velvet
78"W x 32"D x 29"H
Advance Price: $ 1,369.00
Standard Price: $ 1,780.00



Cromwell Chair
Royal Blue Velvet
32"W x 32"D x 29"H
Advance Price: $ 814.50
Standard Price: $ 1,058.50

STAGE CHAIRS



Bianca Stage Chair - Frost
Bright White Leather
26"Square x 37"H
Advance Price: $ 433.50
Standard Price: $ 563.50



Bianca Stage Chair - Onyx
Onyx Microfiber
26"Square x 37"H
Advance Price: $ 433.50
Standard Price: $ 563.50



Bianca Stage Chair - Sand
Sand Microfiber
26"Square x 37"H
Advance Price: $ 433.50
Standard Price: $ 563.50



Empire Chair
■ Black Leather □ White Leather
28"W x 32"D x 32"H
Advance Price: $ 649.50
Standard Price: $ 844.50



Monarch Chair
Bright White Leather
28"Square x 30"H
Advance Price: $ 416.00
Standard Price: $ 540.50



Royce Chair - Mink
Mink Microfiber
29"W x 30"D x 33"H
Advance Price: $ 566.00
Standard Price: $ 735.50



Royce Chair - Oyster
Oyster Microfiber
29"W x 30"D x 33"H
Advance Price: $ 566.00
Standard Price: $ 735.50

OTTOMANS & BENCHES



Curved Bench
Continental Bright White Leather
70"W x 26"D x 19"H

Advance Price: $ 593.00
Standard Price: $ 770.50



Encore Bench
Black Mango Wood
68"W x 15"D x 18"H

Advance Price: $ 537.50
Standard Price: $ 698.50



Essentials Storage Ottoman
White Leather With Locking Mechanism
48"W x 24"D x 20"H
Lock Not Included

Advance Price: $ 695.50
Standard Price: $ 904.00

BANQUETTES & TURNING BEDS



Essentials Banquette
White Leather
60"Round x 48"H (2 Pieces)

Advance Price: $ 1,470.50
Standard Price: $ 1,911.50



Grammercy Banquette
Charcoal Leather
59"Round x 38"H (2 Pieces)

Advance Price: $ 1,470.50
Standard Price: $ 1,911.50



Essentials Turning Bed
White Leather
96"W x 48"D x 36"H

Advance Price: $ 1,767.50
Standard Price: $ 2,297.50

CUBE OTTOMANS








Rubix Cube Ottomans

Cherry
Cromwell
Grape
Lemon
Lime
Mango

18"Square x 18"H

Advance Price: $ 204.00
Standard Price: $ 265.50



Metro Cube Ottoman

Black Leather
18"Square x 18"H

Advance Price: $ 198.50
Standard Price: $ 258.00

CHARGED



Essentials Turning Bed - Charged

White Leather
96"W x 48"D x 25"H
**White slip cover available for black charging unit.*
**Maximum of 1 bed per power source.*
Advance Price: $ 1,960.50
Standard Price: $ 2,548.50



Boca Corner - Charged

Bright White Leather
27"Square x 30"H
**Maximum of 4 daisy linked together per power source.*
Advance Price: $ 741.50
Standard Price: $ 963.50



Boca Chair - Charged

Bright White Leather
22"W x 27"D x 30"H
**Maximum of 4 daisy linked together per power source.*
Advance Price: $ 686.00
Standard Price: $ 891.50



Aspen Bar Table - Charged

White/Brushed Steel
72"W x 26"D x 42"H
**Maximum of 1 table per power source.*
Advance Price: $ 1,147.50
Standard Price: $ 1,492.00



Aspen Cocktail Table - Charged

White/Brushed Steel
48"W x 24"D x 18"H
**Maximum of 1 table per power source.*
Advance Price: $ 649.50
Standard Price: $ 844.50



Patrice Table Chair - Charged

Bright White Leather
28"W x 31"D x 31"H
**Maximum of 6 daisy linked together per power source.*
Advance Price: $ 715.50
Standard Price: $ 930.50



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H
**Maximum of 3 daisy linked together per power source.*
Advance Price: $ 1,084.50
Standard Price: $ 1,409.50



Command 8′ Conference Table - White Charged

Bright White Leather
96"W x 48"D x 31"H
**Maximum of 1 table per power source.*
Advance Price: $ 1,544.50
Standard Price: $ 2,008.00

OCCASIONAL TABLES



Aria Tables - Red

End Table Red/ Brushed Steel 24"W x 20"D x 22"H	**Advance Price:** $ 354.00 **Standard Price:** $ 460.00
Cocktail Table Red/ Brushed Steel 44"W x 20"D x 18"H	**Advance Price:** $ 373.00 **Standard Price:** $ 484.50



Aria Tables - Green

End Table Green/ Brushed Steel 24"W x 20"D x 22"H	**Advance Price:** $ 354.00 **Standard Price:** $ 460.00
Cocktail Table Green/ Brushed Steel 44"W x 20"D x 18"H	**Advance Price:** $ 373.00 **Standard Price:** $ 484.50



Aria Tables - Blue

End Table Blue/ Brushed Steel 24"W x 20"D x 22"H	**Advance Price:** $ 354.00 **Standard Price:** $ 460.00
Cocktail Table Blue/ Brushed Steel 44"W x 20"D x 18"H	**Advance Price:** $ 373.00 **Standard Price:** $ 484.50



Aria Tables - Purple

End Table Purple/ Brushed Steel 24"W x 20"D x 22"H	**Advance Price:** $ 354.00 **Standard Price:** $ 460.00
Cocktail Table Purple/ Brushed Steel 44"W x 20"D x 18"H	**Advance Price:** $ 373.00 **Standard Price:** $ 484.50



Aria Tables - White

End Table White/ Brushed Steel 24"W x 20"D x 22"H	**Advance Price:** $ 354.00 **Standard Price:** $ 460.00
Console Table White/ Brushed Steel 44"W x 20"D x 30"H	**Advance Price:** $ 391.50 **Standard Price:** $ 509.00
Cocktail Table White/ Brushed Steel 44"W x 20"D x 18"H	**Advance Price:** $ 373.00 **Standard Price:** $ 484.50



Aria Tables - Charcoal

End Table Storm Grey/ Brushed Steel 24"W x 20"H x 22"H	**Advance Price:** $ 354.00 **Standard Price:** $ 460.00
Console Table Storm Grey/Brushed Steel 44"W x 20"D x 30"H	**Advance Price:** $ 391.50 **Standard Price:** $ 509.00
Cocktail Table Storm Grey/Brushed Steel 44"W x 20"D x 18"H	**Advance Price:** $ 373.00 **Standard Price:** $ 484.50



Novel Tables

End Table Satin Steel 15"Square x 16"H	**Advance Price:** $ 445.50 **Standard Price:** $579.50
Cocktail Table Satin Steel 46"W x 15"D x 16"H	**Advance Price:** $ 502.50 **Standard Price:** $ 653.00



Fuze Tables

End Table Zebrawood Laminate/Chrome 24"Square x 23"H	**Advance Price:** $ 382.50 **Standard Price:** $ 497.00
Console Table Zebrawood Laminate/Chrome 60"W x 16"D x 34"H	**Advance Price:** $ 464.50 **Standard Price:** $ 604.00
Cocktail Table Zebrawood Laminate/Chrome 40"Square x 16"H	**Advance Price:** $ 429.50 **Standard Price:** $ 558.50



London Tables

End Table Marble/ Chrome 24"Square x 23"H	**Advance Price:** $ 382.50 **Standard Price:** $ 497.00
Console Table Marble/ Chrome 60"W x 16"D x 34"H	**Advance Price:** $ 464.50 **Standard Price:** $ 604.00
Cocktail Table Marble/ Chrome 40"Square x 16"H	**Advance Price:** $ 429.50 **Standard Price:** $ 558.50

OCCASIONAL TABLES



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H

Advance Price: $ 317.50
Standard Price: $ 412.50



Gemma Accent Table - Blue Agate

Blue Agate Top/Brass Base
14"Round x 20"H

Advance Price: $ 391.50
Standard Price: $ 509.00



Gemma Accent Table - Citrine

Rose Quartz Top/Brass Base
14"Round x 20"H

Advance Price: $ 391.50
Standard Price: $ 509.00



Gemma Accent Table - Moonstone

Grey Agate Top/Brass Base
14"Round x 20"H

Advance Price: $ 391.50
Standard Price: $ 509.00



Gemma Accent Table - Obsidian

Obsidian Top/Brass Base
14"Round x 20"H

Advance Price: $ 391.50
Standard Price: $ 509.00



Brooklyn Tables

End Table Square Chrome 22"Square x 20"H	**Advance Price:** $ 327.00 **Standard Price:** $ 425.00
End Table Round Chrome 20"Round x 20"H	**Advance Price:** $ 327.00 **Standard Price:** $ 425.00
Cocktail Table Rectangle Chrome 42"W x 24"D x 16"H	**Advance Price:** $ 363.50 **Standard Price:** $ 472.50
Cocktail Table Round Chrome 30"Round x 16"H	**Advance Price:** $ 363.50 **Standard Price:** $ 472.50

Cube Tables

■ Black
□ White

Cocktail Table 24"Square x 16"H	**Advance Price:** $ 354.00 **Standard Price:** $ 460.00
End Table 24"Square x 21"H	**Advance Price:** $ 363.50 **Standard Price:** $ 472.50



Sirona Accent Table

Grey Top/Black Metal Base
18"W x 12"D x 28"H

Advance Price: $ 317.50
Standard Price: $ 412.50



Orbit End Table

White/Powder-Coated Aluminum
16"Round x 19"H

Advance Price: $ 265.00
Standard Price: $ 344.00

BARS & BAR BACKS



VIP Glow Bar 6'
Frosted Plexi With Built-in Wireless LED Kit
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Includes Remote Control
Advance Price: $ 1,287.00
Standard Price: $ 1,673.00



VIP Glow Bar 4'
Frosted Plexi With Built-in Wireless LED Kit
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Includes Remote Control
Advance Price: $ 1,084.00
Standard Price: $ 1,409.50



Bar
■ Black
□ White
48"W x 16"D x 42"H
2 Shelves In Back
Advance Price: $ 741.50
Standard Price: $ 963.50



Blox Bar Back
Walnut/Brushed Metal
30"W x 16"D x 86"H
Please Inquire About Shelf Dimensions
Advance Price: $ 741.50
Standard Price: $ 963.50



Piazza Bar Back
■ Black
□ White
44"W x 12"D x 79"H
13"W x 14"H (Inside Shelf)
Advance Price: $ 695.50
Standard Price: $ 904.00



Elara Bar
Black Powder-Coated Steel
Frosted Plexi With Built-in Wireless LED Kit
72"W x 25"D x 44"H (Bar)
Includes Remote Control
Advance Price: $ 1,971.00
Standard Price: $ 2,562.50



Razor Bar
Gold Powder-Coated Steel
Frosted Plexi With Built-in Wireless LED Kit
72"W x 25"D x 44"H (Bar)
Includes Remote Control
Advance Price: $ 1,971.00
Standard Price: $ 2,562.50

STOOLS



Criss Cross Bar Stool

■ Espresso Leather
□ White Leather
15"W x 19"D x 41"H

Advance Price: $ 333.50
Standard Price: $ 433.50



Colin Stool

Natural Maple
20"W x 19"D x 46"H

Advance Price: $ 279.50
Standard Price: $ 363.50



Euro Bar Stool

Black
22"W x 24"D x 42"H

Advance Price: $ 317.50
Standard Price: $ 412.50



Milo Bar Stool

■ Black
■ California Wine
■ Chartreuse
■ Chocolate
■ Jade
■ Victory Blue
□ White

20"W x 21"D x 41"H

Advance Price: $ 317.50
Standard Price: $ 412.50



Hourglass Bar Stool

■ Black
□ White
18"W x 20"D x 43"H

Advance Price: $ 346.00
Standard Price: $ 449.50



Equino Stool

■ Black
□ White
15"W x 13"D x 35"H

Advance Price: $ 346.00
Standard Price: $ 449.50



Clara Stool

White
17"W x 21"D x 41"H

Advance Price: $ 333.50
Standard Price: $ 433.50

STOOLS



Marcus Bar Stool
Steel
17"Square (at footbase) x 29"H
Advance Price: $ 252.50
Standard Price: $ 328.50



Caprice Stool
Black Fabric
25"W x 26"D x 44"H
Advance Price: $ 346.00
Standard Price: $ 449.50



Sonic Stool
Black
22"W x 23"D x 42"H
Advance Price: $ 279.50
Standard Price: $ 363.50



Nexus Stool
White
19"W x 20"D x 44"H
Advance Price: $ 289.00
Standard Price: $ 376.00

CAFÉ CHAIRS



Milo Chair
- Black
- California Wine
- Chartreuse
- Chocolate
- Jade
- Victory Blue
- White

20"W x 22"D x 33"H
Advance Price: $ 196.00
Standard Price: $ 254.50

CAFÉ CHAIRS



Clara Chair
White
18″W x 21″D x 35″H
Advance Price: $ 223.00
Standard Price: $ 290.00

Leslie Chair
White
17″W x 21″D x 31″H
Advance Price: $ 178.50
Standard Price: $ 232.00



Criss Cross Chair
■ Espresso Leather
□ White Leather
17″W x 21″D x 35″H
Advance Price: $ 223.00
Standard Price: $ 290.00



Elio Chair
Steel
17″Square x 33″H
Advance Price: $ 198.50
Standard Price: $ 258.00



Caprice Chair
Black
25″W x 24″D x 32″H
Advance Price: $ 198.50
Standard Price: $ 258.00



Comet Chair
Black
23″W x 22″D x 32″H (With Arms)
Advance Price: $ 271.50
Standard Price: $ 353.00
19″W x 22″D x 32″H (Without Arms)
Advance Price: $ 271.50
Standard Price: $ 353.00



Sonic Chair
Black
20″W x 21″D x 32″H
Advance Price: $ 198.50
Standard Price: $ 258.00



Nexus Chair
White
19″W x 22″D x 32″H
Advance Price: $ 236.50
Standard Price: $ 307.50



Colin Chair
Natural Maple
22″W x 19″D x 33″H
Advance Price: $ 198.50
Standard Price: $ 258.00

BAR TABLES



24″ Square Bar Table - Cosmo

Available in Black or Chrome Base

24″Square x 42″H

Advance Price: $ 373.00
Standard Price: $ 484.50



24″ Square Bar Table - Emerald Tide

Available in Black or Chrome Base

24″Square x 42″H

Advance Price: $ 373.00
Standard Price: $ 484.50



24″ Square Bar Table - Icebreaker

Available in Black or Chrome Base

24″Square x 42″H

Advance Price: $ 373.00
Standard Price: $ 484.50



24″ Square Bar Table - Sirona

Available in Black or Chrome Base

24″Square x 42″H

Advance Price: $ 373.00
Standard Price: $ 484.50



32″ Round Bar Table - Cement

Available in Black or Chrome Base

32″Round x 42″H

Advance Price: $ 502.50
Standard Price: $ 653.00



32″ Round Bar Table - Yukon Gold

Available in Black or Chrome Base

32″Round x 42″H

Advance Price: $ 502.50
Standard Price: $ 653.00



32″ Round Bar Table - Smoke

Available in Black or Chrome Base

32″Round x 42″H

Advance Price: $ 502.50
Standard Price: $ 653.00



Euro Bar Table

Black/Black 30″
30″Round x 42″H

Advance Price: $ 354.00
Standard Price: $ 460.00

Black/Black 36″
36″Round x 42″H

Advance Price: $ 363.50
Standard Price: $ 472.50



Silk Bar Table

Black/Chrome 30″
30″Round x 42″H

Advance Price: $ 354.00
Standard Price: $ 460.00

Black/Chrome 36″
36″Round x 42″H

Advance Price: $ 363.50
Standard Price: $ 472.50

BAR TABLES



City Bar Table

Maple/Black 30"
30"Round x 42"H

Advance Price: $ 354.00
Standard Price:$ 460.00

Maple/Black 36"
36"Round x 42"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Park Ave Bar Table

Maple/Chrome 30"
30"Round x 42"H

Advance Price: $ 354.00
Standard Price: $ 460.00

Maple/Chrome 36"
36"Round x 42"H

Advance Price: $ 363.50
Standard Price: $ 472.50



Summit Bar Table

White/Black 30"
30"Round x 42"H

Advance Price: $ 354.00
Standard Price:$ 460.00

White/Black 36"
36"Round x 42"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Blanco Bar Table

White/Chrome 30"
30"Round x 42"H

Advance Price: $ 354.00
Standard Price:$ 460.00

White/Chrome 36"
36"Round x 42"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Fuze Bar Table

Zebrawood Laminate/Chrome
36"Square x 42"H

Advance Price: $ 400.00
Standard Price:$ 519.50



Blanco Square Bar Table

White/Chrome
24"Square x 42"H

Advance Price: $ 354.00
Standard Price:$ 460.00



Blanco Rectangle Bar Table

White/Chrome
72"W x 24"D x 42"H

Advance Price: $ 548.50
Standard Price:$ 713.00



Spectrum Bar Table - Red

Red/Chrome
24"Square x 42"H

Advance Price: $ 382.50
Standard Price:$ 497.00



Spectrum Bar Table - Blue

Blue/Chrome
24"Square x 42"H

Advance Price: $ 382.50
Standard Price:$ 497.00

BAR TABLES



Spectrum Bar Table - Purple

Purple/Chrome
24"Square x 42"H

Advance Price: $ 382.50
Standard Price: $ 497.00



Spectrum Bar Table - Green

Green/Chrome
24"Square x 42"H

Advance Price: $ 382.50
Standard Price: $ 497.00



Aspen Bar Table

White/Brushed Steel
72"W x 26"D x 42"H

Advance Price: $ 981.50
Standard Price: $ 1,276.00

CAFÉ TABLES



24" Square Café Table - Cosmo

Available in Black or Chrome Base
24"Square x 30"H

Advance Price: $ 373.00
Standard Price: $ 484.50



24" Square Café Table - Emerald Tide

Available in Black or Chrome Base
24"Square x 30"H

Advance Price: $ 373.00
Standard Price: $ 484.50



24" Square Café Table - Icebreaker

Available in Black or Chrome Base
24"Square x 30"H

Advance Price: $ 373.00
Standard Price: $ 484.50



24" Square Café Table - Sirona

Available in Black or Chrome Base
24"Square x 30"H

Advance Price: $ 373.00
Standard Price: $ 484.50



32" Round Café Table - Cement

Available in Black or Chrome Base
32"Round x 30"H

Advance Price: $ 502.50
Standard Price: $ 653.00



32" Round Café Table - Yukon Gold

Available in Black or Chrome Base
32"Round x 30"H

Advance Price: $ 502.50
Standard Price: $ 653.00

CAFÉ TABLES



32" Round Café Table - Smoke

Available in Black or Chrome Base

32"Round x 30"H

Advance Price: $ 502.50
Standard Price:$ 653.00



Euro Café Table

Black/Black 30"
30"Round x 30"H

Advance Price: $ 354.00
Standard Price:$ 460.00

Black/Black 36"
36"Round x 30"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Silk Café Table

Black/Chrome 30"
30"Round x 30"H

Advance Price: $ 354.00
Standard Price:$ 460.00

Black/Chrome 36"
36"Round x 30"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H

Advance Price: $ 354.00
Standard Price:$ 460.00

Maple/Chrome 36"
36"Round x 30"H

Advance Price: $ 363.50
Standard Price:$ 472.50



City Café Table

Maple/Black 30"
30"Round x 30"H

Advance Price: $ 354.00
Standard Price:$ 460.00

Maple/Black 36"
36"Round x 30"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Blanco Café Table

White/Chrome 30"
30"Round x 30"H

Advance Price: $ 354.00
Standard Price:$ 460.00

White/Chrome 36"
36"Round x 30"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Summit Café Table

White/Black 30"
30"Round x 30"H

Advance Price: $ 354.00
Standard Price:$ 460.00

White/Black 36"
36"Round x 30"H

Advance Price: $ 363.50
Standard Price:$ 472.50



Fuze Café Table

Zebrawood Laminate/Chrome

36"Square x 30"H

Advance Price: $ 400.00
Standard Price:$ 519.50



Blanco Square Café Table

White/Chrome
24"Square x 30"H

Advance Price: $ 354.00
Standard Price:$ 460.00

CAFÉ TABLES



Blanco Rectangle Café Table
White/Chrome
72"W x 24"D x 30"H
Advance Price: $ 548.50
Standard Price:$ 712.50



Spectrum Café Table - Red
Red/Chrome
24"Square x 30"H
Advance Price: $ 382.50
Standard Price:$ 497.00



Spectrum Café Table - Blue
Blue/Chrome
24"Square x 30"H
Advance Price: $ 382.00
Standard Price:$ 497.00



Spectrum Café Table - Purple
Purple/Chrome
24"Square x 30"H
Advance Price: $ 382.50
Standard Price:$ 497.00



Spectrum Café Table - Green
Green/Chrome
24"Square x 30"H
Advance Price: $ 382.50
Standard Price:$ 497.00



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H
Advance Price: $ 842.50
Standard Price:$ 1,095.50



Encore Dining Table
Black Mango Wood
80"W x 40"D x 30"H
Advance Price: $ 991.00
Standard Price:$ 1,288.50



Madera Dining Table
Walnut Veneer
92"W x 39"D x 30"H
Advance Price: $ 1,274.50
Standard Price:$ 1,657.00

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H

Advance Price: $ 445.50
Standard Price: $ 579.50



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H

Advance Price: $ 391.50
Standard Price: $ 509.00



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H

Advance Price: $ 363.50
Standard Price: $ 472.50



Accord Chair

■ Black
□ White
25"Square x 44"H

Advance Price: $ 556.50
Standard Price: $ 723.50



Goal Task Chair

Black
25"W x 24"D x 39"H

Advance Price: $ 298.50
Standard Price: $ 388.00



Goal Task Chair - Armless

Black
21"W x 24"D x 39"H

Advance Price: $ 271.50
Standard Price: $ 353.00



Goal Drafting Stool

Black
25"W x 24"D x 48"H

Advance Price: $ 317.50 **Standard Price:** $ 412.50



Goal Drafting Stool - Armless

Black
21"W x 24"D x 48"H

Advance Price: $ 298.50
Standard Price: $ 388.00



Rimati Hi-Back Chair - White

■ Black
□ White
30"W x 28"D x 47-50"H

Advance Price: $ 445.50
Standard Price: $ 579.50



Rimati Guest Chair - Black

■ Black
□ White
27"W x 25"D x 40"H

Advance Price: $ 282.50
Standard Price: $ 367.00

CONFERENCE TABLES



Conference Table Round

Black
Mahogany
42"Round x 29"H

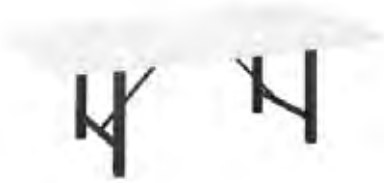
Advance Price: $ 493.00
Standard Price: $ 641.00



Command 6' Conference Table

Black
Sirona
White
72"W x 36"D x 31"H

Advance Price: $ 879.00
Standard Price: $ 1,142.50



Command 8' Conference Table

Black
Sirona
White
96"W x 48"D x 31"H

Advance Price: $ 945.00
Standard Price: $ 1,228.50



Command 10' Conference Table

Black
Sirona
White
120"W x 48"D x 31"H

Advance Price: $ 1,084.50
Standard Price: $ 1,409.50

OFFICE FURNITURE



Computer Kiosk

Black
White
24"Square x 42"H

Advance Price: $ 724.00
Standard Price: $ 941.00



Storage Credenza

Black
Mahogany
2 Filing Cabinets/2 Drawers/Inside Shelves
66"W x 20"D x 29"H

Advance Price: $ 649.50
Standard Price: $ 844.50



Jr Executive Desk

Black
Mahogany
Double Pedestal/Locking Drawers
60"W x 30"D x 29"H

Advance Price: $ 741.50
Standard Price: $ 963.50

OFFICE FURNITURE



Executive Desk

Black
Mahogany
Double Pedestal/Locking Drawers
72"W x 36"D x 29"H

Advance Price: $ 769.50
Standard Price: $ 1,000.50



5-Shelf Bookcase

Black
Mahogany
36"W x 12"D x 72"H

Advance Price: $ 695.50
Standard Price: $ 904.00



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H

Advance Price: $ 724.00
Standard Price: $ 940.50



Brooklyn Round Dining Table

Clear Glass/Chrome
42"Round x 30"H

Advance Price: $ 567.00
Standard Price: $ 737.50



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H

Advance Price: $ 842.50
Standard Price: $ 1,095.50

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H
Advance Price: $ 244.50
Standard Price: $ 317.50

Black Legal
18"W x 25"D x 29"H
Advance Price: $ 318.00
Standard Price: $ 412.50



4-Drawer File

Black Letter
15"W x 25"D x 52"H
Advance Price: $ 327.00
Standard Price: $ 425.00

Black Legal
18"W x 25"D x 52"H
Advance Price: $ 363.50
Standard Price: $ 472.50



2-Drawer Lateral File

Black
36"W x 18"D x 27"H

Advance Price: $ 327.00
Standard Price: $ 425.00



4-Drawer Lateral File

Black
36"W x 18"D x 54"H

Advance Price: $400.00
Standard Price: $ 519.50



Storage Cabinet

Black
36"W x 18"D x 72"H

Advance Price: $ 400.00
Standard Price: $ 519.50

PEDESTALS



42″ Display Pedestals

■ Black 14″Square x 42″H	**Advance Price:** $ 485.00 **Standard Price:** $ 630.50
■ Black 24″Square x 42″H	**Advance Price:** $ 586.00 **Standard Price:** $ 762.00
■ Black 18″Square x 42″H	**Advance Price:** $ 539.00 **Standard Price:** $ 701.00
□ White 14″Square x 42″H	**Advance Price:** $ 485.00 **Standard Price:** $ 630.50



36″ Display Pedestals

■ Black 14″Square x 36″H	**Advance Price:** $ 410.50 **Standard Price:** $ 534.00
■ Black 24″Square x 36″H	**Advance Price:** $ 586.00 **Standard Price:** $ 762.00
□ White 14″Square x 36″H	**Advance Price:** $ 410.50 **Standard Price:** $ 534.00
□ White 24″Square x 36″H	**Advance Price:** $ 586.00 **Standard Price:** $ 762.00



30″ Display Pedestals

■ Black 14″Square x 30″H	**Advance Price:** $ 382.50 **Standard Price:** $ 497.00
■ Black 24″Square x 30″H	**Advance Price:** $ 556.50 **Standard Price:** $ 723.50
■ Black 18″Square x 30″H	**Advance Price:** $ 391.50 **Standard Price:** $ 509.00
□ White 14″Square x 30″H	**Advance Price:** $ 382.50 **Standard Price:** $ 497.00



Locking Pedestal

■ Black
□ White
24″Square x 42″H

Advance Price: $ 724.00
Standard Price: $ 941.00



Fuze Pedestal

Zebrawood Laminate/Chrome
16″Square x 44″H

Advance Price: $ 400.00
Standard Price: $ 519.50



London Pedestal

Marble/Chrome
16″Square x 44″H

Advance Price: $ 400.00
Standard Price: $ 519.50

MISCELLANEOUS ITEMS



Stanchion

Chrome
41"H

Advance Price: $ 112.50
Standard Price: $ 146.00

Stanchion Rope

Red Velour
6'L

Advance Price: $ 59.50
Standard Price: $ 77.50



Nero Literature Rack

Black
14.75"W x 12"D x 53.5"H

Advance Price: $ 271.50
Standard Price: $ 353.00



Argento Literature Rack

Aluminum
14.75"W x 12"D x 53.5"H

Advance Price: $ 271.50
Standard Price: $ 353.00



Alto Literature Rack

Black/Metal
10.5"W x 9.5"D x 57"H

Advance Price: $ 279.50
Standard Price: $ 363.50



Compact Refrigerator

Black 4 Cubic Feet
21"W x 22"D x 32"H

Advance Price: $ 502.50
Standard Price: $ 653.00

LIGHTING



Silo Grey Lamps

Table Lamp
25"H

Advance Price: $ 181.00
Standard Price: $ 235.50

Floor Lamp
70"H

Advance Price: $ 247.50
Standard Price: $ 321.50



Silo White Lamps

Table Lamp
25"H

Advance Price: $ 181.00
Standard Price: $ 235.50

Floor Lamp
70"H

Advance Price: $ 247.50
Standard Price: $ 321.50



Neutrino Floor Lamp

Steel
67"H

Advance Price: $ 252.50
Standard Price: $ 328.50

EDD HELMS ELECTRIC

TRADESHOWS | EVENTS

2026 OFFICIAL VENDOR Seatrade Cruise Global

ELECTRICAL & PLUMBING SERVICES ORDERING INSTRUCTIONS

Ordering services for **SEATRADE CRUISE GLOBAL 2026** is convenient and secure!

The **main account contact** will receive an email with a **username** and **password** once the site is open for ordering.

If you require assistance prior to receiving log-in instructions, please contact us at tradeshows@eddhelms.com.

IF YOU ALREADY HAVE AN ACCOUNT, CLICK ON THE LINK BELOW TO PLACE YOUR ORDER:

LOG IN TO EDD HELMS ELECTRIC

We'll go out of our way to ensure you have what you need for a successful event.

SAVE MONEY!

Be sure to take advantage of advance order pricing

ORDER BY **MARCH 9, 2026** TO RECEIVE DISCOUNTED RATES!

EDD HELMS ELECTRIC
TRADESHOWS | EVENTS

SEATRADE CRUISE GLOBAL 2026 ~ UTILITY RATES

THIS RATE SHEET IS FOR INFORMATIONAL PURPOSES ONLY.
ORDERS MUST BE PLACED ON-LINE AS PER INSTRUCTIONS ON PAGE 1.

120V OUTLETS

All outlets are priced at 120V single phase.

DESCRIPTION	ADVANCE RATE	STANDARD RATE
500 WATTS (5 AMPS)	127.00	190.00
1000 WATTS (10 AMPS)	165.00	248.00
2000 WATTS (20 AMPS)	285.00	428.00

24 Hour Service - An additional 50% of the subtotal

208V SINGLE PHASE OUTLETS

DESCRIPTION	ADVANCE RATE	STANDARD RATE
20 AMP, 208V, 1 PHASE	488.00	732.00
30 AMP, 208V, 1 PHASE	615.00	922.00
60 AMP, 208V, 1 PHASE	849.00	1273.00

208V THREE PHASE OUTLETS

DESCRIPTION	ADVANCE RATE	STANDARD RATE
20 AMP, 208V, 3 PHASE	652.00	978.00
30 AMP, 208V, 3 PHASE	778.00	1167.00
60 AMP, 208V, 3 PHASE	1090.00	1634.00

CUSTOM & OVERHEAD LIGHTING

CONTACT US AT TRADESHOWS@EDDHELMS.COM FOR CUSTOM PRICING

COMPRESSED AIR / WATER SERVICE

PLEASE CONTACT US AT TRADESHOWS@EDDHELMS.COM FOR CUSTOM PRICING

ACCESSORIES

DESCRIPTION	ADVANCE RATE	STANDARD RATE
Multi-Outlet Strip	32.00	48.00
25 Ft Extension Cord	32.00	48.00

LABOR CHARGE

Labor charges will apply for all island booths, 208V & higher services, & the installation & dismantle of power to locations other than the back of your booth (for in-line pipe & drape booths only). All additional distribution will be provided by Edd Helms electricians on a time & material basis. There is a minimum labor charge of one (1) hour for installation & a minimume (1/2 hour) for dismantle. Labor and material charges not ordered in advance will be charged to the credit card on file after installation.

MINIMUM LABOR CHARGE IS 1 HOUR	RATE PER HOUR
Monday - Friday (Except Holidays) 8:00 am - 4:30 pm	$99.00
Monday - Friday 4:30 pm - 8:00 am, All Day Saturdays, Sundays & Holidays	$198.00

ELECTRICAL DIAGRAMS

ALL ISLAND BOOTHS AND ORDERS FOR MULTIPLE OUTLET LOCATIONS MUST SUBMIT A SCALED FLOORPLAN SHOWING DIMENSIONS TO OUTLETS, SURROUNDING BOOTH #'S FOR ORIENTATION PURPOSES & LOCATION(S) FOR MAIN POWER BOX. EMAIL TO TRADESHOWS@EDDHELMS.COM.

PLEASE REFER TO PAGE 1 TO FOR ORDERING DETAILS

Seatrade Cruise Global

FOOD & BEVERAGE

Sodexo Live! is proud to be the exclusive food, beverage and alcohol provider of the Miami Beach Convention Center.

Outside Food and Beverage is not permitted

Catering Deadline: Friday, March 13, 2026. Requests finalized after may be subject to a 15%-20% Short Term Surcharge

Want to serve speciality food, beverage or alcohol?

Connect with us to explore corkages and buyout fees!

(alcohol may be subject to bartender fees)

Final guest & attendance guarantees are due **Friday, April 3, 2026**

A credit card is required to be on file

Customers are required to organize counterspace and power requirements for all catering requests

FOOD & BEVERAGE POLICIES OVERVIEW: Food & Beverage Guide

Questions? Ready to Order?
Email us at cateringmbcc@sodexo.com

Catering Menu

Online Ordering

Seatrade Cruise Global

FOOD & BEVERAGE FAQS

Can I bring outside food or beverages to the venue?
Sodexo Live! is the exclusive food and beverage vendor for the Miami Beach Convention Center and Seatrade Cruise Global. Outside food and beverage without authorization from Sodexo Live! is strictly prohibited within MBCC.

Is there a fee for bringing in outside food or beverage?
All requests to bring food and/or beverages not purchased from Sodexo Live! will be subject to corkage or buyout fee(s), which vary by the product(s) and quantities requested.

Can I bring my own alcohol?
Alcohol must be purchased through Sodexo Live!. If Sodexo Live! is unable to source the product(s), a corkage fee will be assessed and valued at Sodexo Live!'s discretion.

What happens if outside food or beverages are brought in without approval by Sodexo Live!?
Unauthorized products will be removed from the venue or additional buyout/corkage will apply at Sodexo Live!'s discretion.

Does the venue provide catering or bar services?
Catering and bar services are available for purchase in advance of the event; limited selections will be available for purchase on-site. Reach out to a member of Sodexo Live! Catering Sales for further support.

Who can I contact for buyout approval or to place a catering order?
Email cateringmbcc@sodexo.com and a member of Sodexo Live! Catering Sales team will reach out.

Order Catering Services Online

Food and Beverage Policies

EXHIBITOR LUNCH VOUCHERS



Enjoy a $25 Retail Voucher!

Good for (1) One Entree and (1) non-alcoholic beverage up to $25

Valid at any SodexoLive! Retail Outlet
NO CASH VALUE. NO CASH RETURN. NON-REFUNDABLE
There is NO limit on the amount of the voucher you may purchase.

Vouchers may be picked up at the Onsite Service Desk located in Exhibitor Services April 10–13, 2026 during move-in for the Seatrade Show Floor.

Onsite orders are available while supplies last. Please bring a credit card to the Service Desk for onsite payment. Payment is due at the time vouchers are picked up.

Link to place voucher order:
Seatrade Exhibitor Vouchers

EMAIL form or MAIL with payment to:
UNM@unitedhq.com

United National Maintenance Inc.

BOOTH CLEANING

1550 S. Indiana Ave • Chicago, IL 60605 • Phone 312-922-8558 • Fax 312-922-8599 Email UNM@unitedhq.com

EXHIBITORS REQUIRING VACUUMING, SHAMPOOING, MOPPING, WAXING, AND TRASH REMOVAL DURING SHOW HOURS OR BULK TRASH REMOVAL AFTER SHOW MUST PLACE THEIR ORDER AND MAKE PAYMENT TO UNITED NATIONAL MAINTENANCE.

Event Name	SHOW DATE	BOOTH NUMBER
Seatrade Cruise Global 2026	April 13-16, 2026	

COMPANY NAME		OFFICE #	ON-SITE CONTACT #
STREET ADDRESS	CITY	STATE	ZIP
AUTHORIZING SIGNATURE	ON-SITE E-MAIL		ON-SITE NAME

(Deadline for advance rate is March 19, 2025)

		ADVANCE ORDER	FLOOR ORDER
Carpet Vacuuming 1 Time	Days_____ X Sq. Ft._____	@ **$0.**38 $ 0.00	**$0.48**=
Carpet Vacuuming Daily	Days 3 X Sq. Ft._____	@ $0.30	$0.40=
Shampoo Carpet	Days_____ X Sq. Ft._____	@ **$0.42** $ 0.00	**$0.52**=
Damp Mop	Days_____ X Sq. Ft._____	@ **$0.28** $ 0.00	**$0.38**=
Damp Mop & Remove Scuffs	Days_____ X Sq. Ft._____	@ $0.38 $ 0.00	$0.48=
Concrete Cleaning, Polishing and Removal	Days_____ X Sq. Ft._____	@ $0.75 $ 0.00	$0.85 =
Hourly Porter	Days_____ X Hrs _____	@ $35.00 $ 0.00	$45.00 =

SHOW HOURS PORTER SERVICE TRASH REMOVAL

100 to 399 Sq. Ft. @ **$45.00** x _____ Days = $ 0.00

800 to 1199 Sq. Ft. @ **$85.00** x _____ Days = $ 0.00

400 to 799 Sq. Ft. @ **$65.00** x _____ Days = $ 0.00

1200 to 1999 Sq. Ft. @ **$105.00** x _____ Days = $ 0.00

ALL BOOTHS OVER 2000 SQ. FT. REQUIRE AN HOURLY PORTER. CALL FOR QUOTE Daily Rate_____ X _____ Days = $ 0.00

BULK TRASH REMOVAL (BOOTH DISPOSAL OR CRATES)
Labor Include, Call United for Quote and if needed Order Forklift from GC

Full Dumpster needed ____ x **$1,500.00** = $ 0.00
Half Dumpster needed ____ x **$800.00** = $ 0.00

Total Cleaning Services	$ 0.00
Total Sanitizing Services	$ 0.00
TOTAL OF ALL SERVICES PURCHASED	$ 0.00

WE ACCEPT VISA, MASTERCARD & AMERICAN EXPRESS
3% HANDLING CHARGE WILL BE ADDED TO YOUR ORDER

PAYMENT IN U.S. DOLLARS, CREDIT CARD AUTHORIZATION OR COMPANY CHECK MUST ACCOMPANY THIS ORDER FOR PROCESSING

CREDIT CARD NO. _____ CREDIT CARD SECURITY CODE _____

BILLING ADDRESS _____ EXP. DATE _____

AUTHORIZED SIGNATURE _____ CITY / STATE _____

PLEASE PRINT NAME _____ ZIP CODE _____

ANY questions regarding service ordered and received must be brought to the attention of the United National Service Desk at the show immediately upon noting same. Adjustments cannot be made unless discrepancies are reported prior to show opening on the day following the night when service was to be performed. **UNITED NATIONAL MAINTENANCE, INC. HAS BEEN NAMED EXCLUSIVE CLEANING CONTRACTOR FOR THIS SHOW**

USC© 2003

EMAIL form or MAIL with payment to:
UNM@unitedhq.com

UnitedNational Maintenance Inc.

2025 OFFICIAL VENDOR Seatrade Cruise Global

BOOTH CLEANING

11550 S. Indiana Ave • Chicago, IL 60605 • Phone 312-922-8558 • Fax 312-922-8599 Email UNM@unitedhq.com

Event Name	SHOW DATE	BOOTH NUMBER
Seatrade Cruise Global 2025	April 8-10, 2025	



Disinfecting and Sanitizing Service Options

Booth Sanitizing Services

Sanitizing Services	Estimated Sq Ft	Start Time	End Time	Days	Hours/Units	Rate	Total Charge
Example - Continuous Booth Porter Disinfecting and Sanitizing during show hours per hours, per day		08:00	05:00			$35.00	$ 0.00
Booth Disinfecting and Sanitizing periodiclly every 2 hours during show hours per sq ft, per day						$0.09	$ 0.00
Disinfecting and sanitizing of freight, furniture and product delivered to booths per sq ft(Spary or Wet wipe) per day						$0.04	$ 0.00
Booth Hand sanitizer dispensers, labor and refill as needed,per unit per day						$99.00	$ 0.00
Grand Total							$ 0.00

United Security

2026 OFFICIAL VENDOR Seatrade Cruise Global

Vendor Security Form

Company Name: _____ **Booth #** _____

Billing Address: _____

City State ZIP

Email Address: _____

Phone Number: _____ **Fax:** _____

On-Site Contact: _____ **Mobile:** _____

Wait for Exhibitor to Arrive _____ **OR** **Release According to the Schedule** _____

No. of Personnel Requested _____

Date:	**Start Time:**	**End Time:**	**Total Hrs:**

TOTAL _____

Advance Rate prior to March 21st: $55.00/h
March 22nd-April 6th: $65.00/h
On-Site Rate starts April 7th: $75.00/h

For orders submitted prior to: _____

Payment Method: Credit Card (3% fee) _____ Check (must accompany order form) _____

Credit Card No: _____ **Exp:** _____ **SVC:** _____

Cardholder Name: _____ **Signature:** _____
(Exactly how it appears on the card)

Total Hrs: _____ x **Rate**: _____ x **1.03** (3% CC processing fee) = _____
TOTAL AMOUNT DUE

Ordered By: _____

Signature: _____ **Date:** _____

We accept Visa, MasterCard & AMEX. Please make checks payable to United Security Services, Inc.
Please submit this form and payment to rrobinson@unitedhq.com
Mailing Address: 1550 S Indiana Ave, Unit 300, Chicago IL 60605 **Phone**: 754-332-6950
A confirmation email will be sent upon receipt of this order form and payment.
CA License No. 6145; FL License No. B 2700195; LA License No. 894; MD License No. 106-4837; NV License No. 2012B; WI License No. 16507-62

USSC is not an insurer. Charges are based solely upon the value of the services provided for, and are unrelated to the value of the client's operation, property or the property of others. The amounts payable by the client are not sufficient to warrant assuming any risk of damage or loss to property due to USSC's negligence of failure to perform. USSC, its agents and representatives, will provide all necessary safeguards and shall assume no liability for life, accident, theft of property, damage to property or any other loss due to factors beyond our control. The client, by signing this agreement holds USSC harmless for any and all losses and agrees to have in effect at the time of signing this agreement insurance to cover all product, and personal damages and any claims arising from engaging in the business as an exhibitor. 6 Hour Min.

SCG 2026 AV ORDER FORM

Company:			Onsite Contact:	
Billing Name:			Contact Phone:	
Billing Address:			Room/Booth:	
City:	State:	Zip:	Delivery Date:	Delivery Time:
Phone:	Email:		Pickup Date:	Pickup Time:

EQUIPMENT PRICES ARE PER DAY WITH A 3 DAY MINIMUM (1 INSTALL / 1 LOAD OUT) // LABOR NOT INCLUDED

THIS FORM IS ONLY FOR PRICING AND INVENTORY. TO COMPLETE THE FORM GO ONLINE TO www.gtpro.co/scgav

For EARLY ORDER rates we must receive order form, with credit card information, no later than 21 days prior to show opening. All other orders will be processed at the LATE ORDER rate. Once the order form is received, an official estimate will be created. PRICING AND INVENTORY AVAILABILITY SUBJECT TO CHANGE

VIDEO

DESCRIPTION	EARLY ORDER	LATE ORDER	QUANTITY	DAYS	TOTAL
55" 4k Monitor	$550	$600			
70" 4k Monitor	$900	$1,000			
86" 4k Monitor	$1,100	$1,200			
75" Touch Screen Monitor	$1,850	$2,000			
6' Rolling Stand for 55"-86"	$200	$250			
Fixed TV Stand Portrait or Landscape Mode Tall					
Laser Projector7K Lumens	$1,350	$1,450			
8'x8' Tripod Screen	$200	$250			
8' x 13' Fast Fold w/Dress kit	$950	$1,100			
*Projector Lens Additional		Inquire			
Video Source Switcher	$200	$300			
Video Multiple Source Switcher	$550	$750			
Camera w/ Tripod	$1,550	$1,700			
*Camera Operator Not Included		Inquire			
Mac Computer	$550	$600			
Windows PC	$325	$400			
IPad	$200	$250			

AUDIO

DESCRIPTION	EARLY ORDER	LATE ORDER	QUANTITY	DAYS	TOTAL
Powered Sub	$300	$350			
Powered Speaker w/ Stand	$300	$350			
Audio Mixer 1-4 Inputs	$95	$110			
Audio Mixer Over 4 Inputs	$550	$650			
Announcement Mic- Wired (Per Mic)	$50	$60			
Podium Mic (Per Mic)	$60	$80			
Wireless Mic (Per Mic)	$180	$200			

LIGHTING

DESCRIPTION	EARLY ORDER	LATE ORDER	QUANTITY	DAYS	TOTAL
Wireless LED Up Light	$200	$250			
Console , Splitter, Dimmer	$240	$260			
Stage Wash Package		Inquire			

LABOR

Labor Rates will vary pending equipment needs.

TO FILL OUT AND SUBMIT THIS FORM, PLEASE GO ONLINE TO www.gtpro.co/scgav

FOR FURTHER QUESTIONS, EMAIL CONNECT@GTPRO.CO

Additional Services and Specialty Equipment are available. Contact us for details.

Terms & Conditions:

Delivery: An authorized representative must be present at time of delivery and pickup. Equipment will be delivered to and picked up from your booth.

Labor, Installation & Dismantle (I&D): As the Miami Beach Convention Center is under IATSE labor jurisdiction, any order requiring labor—including the installation, dismantling, or operation of equipment during the event—will incur a Union labor charge. Clients are responsible for any union labor costs, where applicable. Upon receiving your AV order, we will provide a labor estimate.
To ensure we have all the necessary details to deliver an accurate estimate, please complete the separate labor form if labor services are required.
All labor is only an estimate, and finals will be billed based on actual hours and actual personnel used.

Equipment: For equipment not listed, please contact us. Customer is responsible for the security of rented equipment and will be required to pay for any items that are lost, stolen, or damaged during the rental period (anytime after delivery and before pickup of equipment).

Guarantee: Equipment is guaranteed to be operational upon delivery to your booth. It is assumed that the renter has an understanding of the operation of equipment. Equipment problems must be reported immediately to your Account Executive.

GT PRO will not be responsible for problems reported after termination of rental. Any loss or damage of said equipment will be paid for by the renter.

Cancellation: Equipment rental cancellation must be submitted 10 days prior to show or will be charged 50% of rental fee. On-site cancellations will be charged 100% of rental fee. CANCELLATIONS MUST BE RECEIVED IN WRITING.

Payment: All exhibit orders must be reserved with a major credit card with payment in full due at the time the order is placed. A written confirmation will be sent to you once your order has been processed.

Seatrade Cruise Global 2026
April 13-16, 2026
Miami Beach Convention Center
Miami, FL

(770) 507-6777
FAX (770) 474-4676
order@tlc-florist.com
www.tlc-florist.com

N•A•T•I•O•N•A•L
convention • plant • services

Exhibitor Name: _____ Booth Representative: _____

Firm, Billing Name: _____ Purchase Order or Reference Number: _____

Booth Number: _____ Credit Card #: _____Ex Date_____

Billing Address: _____ CVV#_____ ***Pay via ACH to avoid cc proc fee, email req to order@tlc-florist.com***

City :_____State: _____ Zip: _____ Name of Credit Card Holder as shown on card

Show Decorator: _____

Phone: _____ Fax: _____ Authorized Signature: _____

Cell: _____ Email Address: _____

HOW TO ORDER: Email order to order@tlc-florist.com/ Mail hard copy to: P.O. Box 538, Rex, GA 30273 or 121 Pine Dr., Stockbridge, Ga 30281 / or Fax to (770) 474-4676 Questions? Please email plant@tlc-florist.com or call (770) 507-6777

*** PRICES IN BOLD PRINT ARE DISCOUNT PRICES FOR ORDERS RECEIVED 2 WEEKS PRIOR TO EXHIBITOR MOVE-IN**



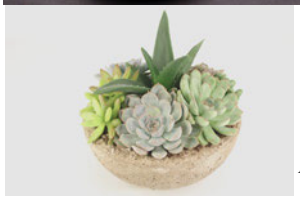


TABLE TOP PLANT ARRANGEMENTS: SIZES ARE WITH PLANTS

Below are pictured to the Left:

4"Wx4"H Small Tapered Square **$40.00**/$50.00 each Qty _____

5"Wx7"H Small Round/Rounded Square **$40**/$50 each Qty _____

6"Wx6"H Short Round Dish Garden **$50**/$60 each Qty _____

Below are pictured to Bottom Left:

9"Wx8.5"H Medium Bowl **$85.00**/$95.00 each Qty _____

11"Wx10"H Large Bowl **$120.00**/$130.00 each Qty _____

Fresh cut flower arrangements available:

If you would like to specify color, size, type flowers, please do so below—***prices start at $95.00***.

Qty ____ tropical flowers—Price $ _____ each

Qty ____ Spring flowers—Price $ _____ each

Color _____Width _____Height _____

Additional Request: _____

Don't know what you want? Just want a splash of color? Let TLC designers choose your fresh seasonal flowers!

Qty ____ TLC pick my colors, size, type flowers $85.00 ea

TLC Designers can provide the following:

- **Water Features**
- **Fountains**
- **Ponds**
- **Water falls**
- **Swamps**
- **Garden Areas**
  Tropical :
  (*beach scenes; rain forests)*
  Seasonal:
  (Spring, Fall, Holiday)
  Formal :
  (serenity garden, English garden)

- **Border Areas:**
  Hedges
  (control flow)
  Lawn or Golf
  (promotional)
  Trees
  (privacy)

Special services are Available for hospitality Suites, award banquets, And VIP room deliveries.

COLORFUL POTS OF VIBRANT FLOWERS!

Seasonal

12"-18"H

$50.00/$60.00 each

Qty ____

White ____
Yellow ____
Lavender ____
Orange _____
Pink _____



Azaleas—12"H

$50.00/$60.00 each

Qty ____

White ____
Pink ____
Red ____



Bromeliads—12"-18"H

$50.00/$60.00 each

Qty ____

Purple ____ Red ____
Yellow ____ Orange ____

See next page for green plants.

770) 507-6777
order@tlc-florist.com
www.tlc-florist.com

Full Greenery: Fill planter boxes, cover floor cables
Below available depending on Season






10”H x 10”W
$50.00/$60.00 each

Qty ____

3’ Green Plants






$60/$70.00 each Qty ____

Standard 4’ to 6’ Green Plants




4’ @ **$70**/$80 each Qty ___

5’ @ **$80**/$90 each Qty ___

6’ @ **$90**/$106 each Qty ___

7’ H & Taller plants & Planters are available
Call 770-507-6777 for price/ availability







Planters are 2 1/2’ long.

Top-dressed with azalea (pictured)
Also available with mum
Choose flower color for flower choice.

For Top-dressing with fern & azalea

__ white, __ pink, __ red

For Top-dressing with fern & mum

__white, __yellow, __lavender

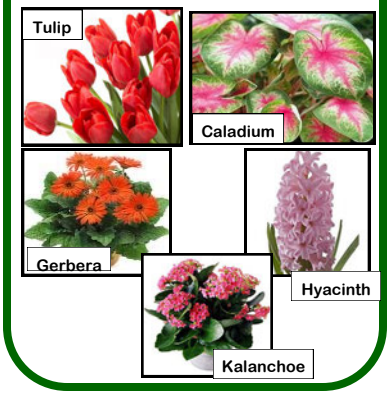


4’ @ **$180**/$190 each, Qty ___

5’ @ **$190**/$200 each, Qty ___

6 ’@ **$200**/$216 each, Qty ___

Seasonal Flowering Plants
Call for Price & Availability



Rental price includes: Decorative container, top dressing, professional maintenance, installation and pick up. There is a one-time $10.00 charge for ***daily*** floral delivery. **ALL ORDERS MUST BE PAID – IN – FULL PRIOR TO SHOW CLOSING.** We accept cash, company check, VISA, MASTERCARD, AMERICAN EXPRESS. Adjustments cannot be made after the close of the show. All rental items remain property of TLC Atlanta Convention Plant Services, Inc.

There is a restocking fee for orders cancelled less than 2 weeks prior to show opening.

Orders placed after the open of an event may be subject to a delivery fee.

Prices subject to change 2 weeks prior to move in.

Order Cost Summary

Select Container
(Included in rental cost)

___Black ___White

Chrome, Brass, Terra Cotta, & Other Containers are available.
Please call 770-507-6777 for pricing.

Subtotal _____

10% Delivery _____

3% CC Proc Fee _____

Request ACH pmt invoice when emailing this order to avoid 3% fee

Total _____

***INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**

INTERNET SERVICE CONTRACT
MIAMI BEACH CONVENTION CENTER

Exhibitor Company Name:	Booth/Room#:	Show Name:	
Billing Company Name:		Show Start Date:	Show End Date:
Billing Company Address:		INCENTIVE ORDER DEADLINE: 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN	
City, State, Zip:	Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:	Contact Email:	Cell Number:

BASIC INTERNET, NOT FOR STREAMING	QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
Includes: 1 Private IP Address, **Routers PROHIBITED and will not work**					
1.5 Mbps Burstable To 3 Mbps (DHCP), *Intended for light Internet usage*		**$895**	$1,140	$1,368	
Additional Device(s), Per Device Up to 4 [6 or more available online]		**$185**	$220	$255	
DEDICATED INTERNET, FOR STREAMING, GAMING & WEBCAST	**QTY**	**INCENTIVE***	**BASE**	**ON-SITE**	**TOTAL**
Includes: *5 Public IP Addresses,* **Routers SUPPORTED**					
Dedicated 3 Mbps		**$3,495**	$4,370	$5,244	
Dedicated 6 Mbps		**$5,900**	$7,375	$8,850	
Dedicated 10 Mbps		**$7,850**	$9,810	$11,772	
Dedicated 15 Mbps		**$11,700**	$14,630	$17,556	
Dedicated 20 Mbps		**$15,500**	$19,380	$23,256	
Upgrade to 29 Public Static IP Addresses		**$995**	$1,194	$1,433	
Higher bandwidth services available for uhd streaming					
INTERNET EQUIPMENT & LABOR	**QTY**	**INCENTIVE***	**BASE**	**ON-SITE**	**TOTAL**
Switch Rental – up to 24 ports		**$185**	$225	$270	
Patch Cable (up to 100') – Cat5e		**$50**	$62	$74	
Labor / Floor Work – four lines per hour		**$125**	$125	$125	
Distance Fee for each Internet line delivered outside the facility		**$500**	$500	$500	

WIRELESS INTERNET, Full products catalog available online

SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)

I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions.

SUBTOTAL	
ESTIMATED 10% TAX/FEES	
GRAND TOTAL	

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name: | Signature: | Date:

(X) _____ (X) _____ ____/____/____

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **pay via credit card.**

Make checks payable to SMART CITY NETWORKS

Send completed form(s) with payment to: 5795 W. Badura Avenue, Suite 110
Las Vegas, NV 89118

You may reach us with questions at:
Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
Order online at: orders.smartcitynetworks.com
Or fax order to (702) 943-6001

ORDER NOW

Customer Number:

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Effective June 17, 2022– December 31, 2023- V061722A

***INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**

TELEPHONE SERVICE CONTRACT
MIAMI BEACH CONVENTION CENTER

Exhibitor Company Name:	Booth/Room#:	Show Name:	
Billing Company Name:		Show Start Date:	Show End Date:
Billing Company Address:		INCENTIVE ORDER DEADLINE: 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN	
City, State, Zip:	Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:	Contact Email:	Cell Number:

VOICE SERVICES, PBX Service – Domestic Long Distance Included	QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
Single Line ❑ Instrument ❑ Non Dial 9 ❑ International Long Distance		**$275**	$345	$414	
Multi Line Phone with (1) main number and (1) rollover line		**$415**	$520	$624	
Speaker Phone Line with Polycom Instrument		**$465**	$575	$690	
Distance Fee for each Telephone line delivered outside the facility		**$100**	$100	$100	

SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)

I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions.

SUBTOTAL	
ESTIMATED 10% TAX/FEES	
GRAND TOTAL	

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name: (X) _____

Signature: (X) _____

Date: ____/____/____

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **pay via credit card.**

Make checks payable to SMART CITY NETWORKS

Send completed form(s) with payment to: 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118

You may reach us with questions at:
Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
Order online at: orders.smartcitynetworks.com
Or fax order to (702) 943-6001

ORDER NOW

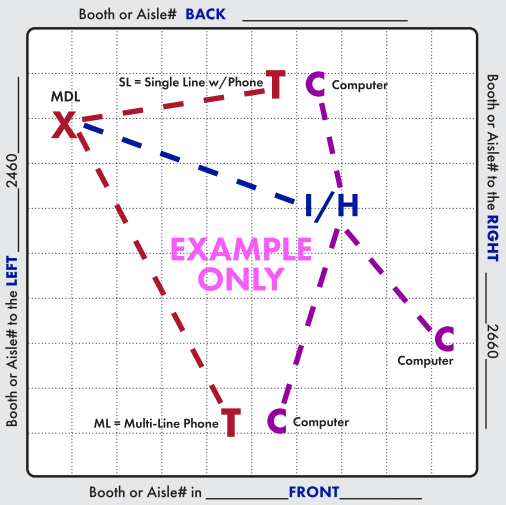
Customer Number:

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Effective June 17, 2022– December 31, 2023- V061722A

"COMMUNICATIONS" FLOORPLAN WORKSHEET

Company Name:	Show:	Booth/Room #:
Center: **Miami Beach Convention Center**	Customer / Ref #:	



SPECIFY YOUR DESIRED LOCATION OF SERVICES

X = MAIN DISTRIBUTION LOCATION (MDL)

The originating line(s) for service, whether overhead, a floor pocket or a column, will be delivered to a **"MDL"** before booth distribution. Example: Storage area, back of booth, etc. Unless specified, the default for the "MDL" will be the back of the booth or where Smart City deems the most convenient. All distribution of services to their final destination within the booth will originate from the Main Distribution Location "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and/or installed.

T = TELEPHONE/FAX

I = INTERNET SERVICE

H = HUBS

PC = PATCH CABLES

C = COMPUTERS

Location of primary **Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C".** For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Voice and Data communications cabling. Smart City is the exclusive installer of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

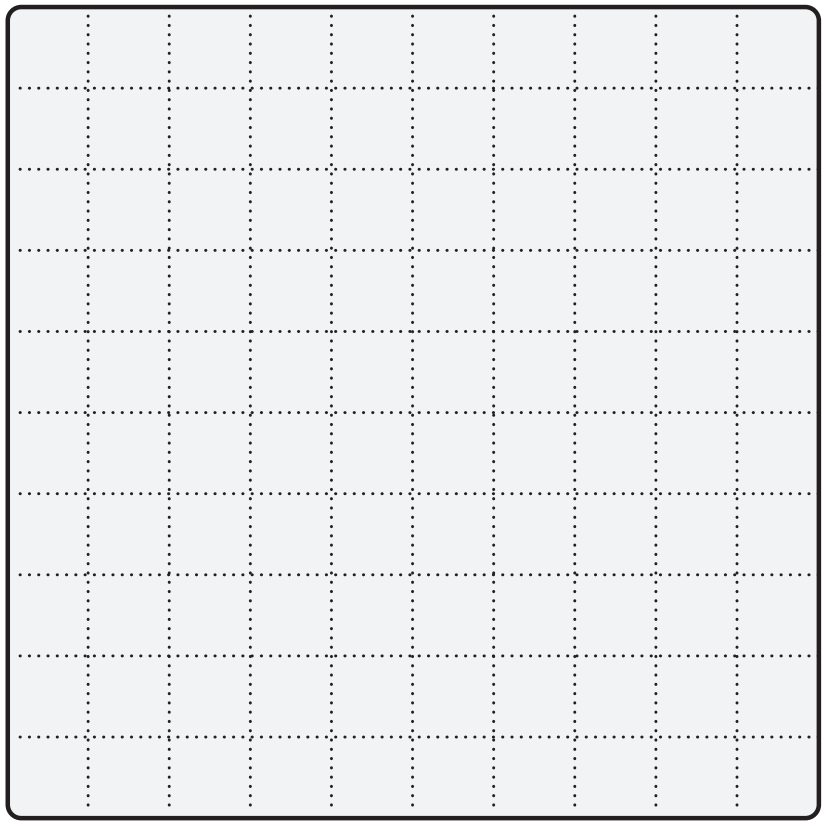
IMPORTANT! Prior to installation of service, a complete Floorplan is required. Please utilize this grid should you not have your own Floorplan to send us. You may use a different Floorplan for each service group (Telephone, Internet, etc.) or combine all services on one Floorplan. For a Floorplan to be considered complete it must include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

Booth Orientation: For Smart City to accurately install services a minimum of one surrounding Booth or Aisle # is required, two or more is best.

BOOTH SIZE _____ft x _____ft **SCALE:** 1 BOX IS = TO _____ft

BOOTH TYPE ❑ Island ❑ Inline

Booth or Aisle# **BACK**_____



Booth or Aisle# to the **LEFT** _____

Booth or Aisle# to the **RIGHT** _____

Booth or Aisle# in **FRONT**_____

You may reach us with questions at:
Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
Order online at: orders.smartcitynetworks.com
Or fax order to (702) 943-6001

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Effective June 17, 2022– December 31, 2023- V061722A

WIRELESS PERFORMANCE AGREEMENT

Company Name:	Show:	Booth/Room #:
Center: **Miami Beach Convention Center**	Customer / Ref #:	

OVERVIEW

Smart City is the exclusive provider for wired and wireless services for the Facility and has in operation a comprehensive wireless 802.11 network. The actual maximum bandwidth available depends on how many users are accessing the network simultaneously at any given time dependent upon the type of service purchased. Router, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are not allowed with this connection. Smart City can engineer custom dedicated network(s) to achieve your company objectives. Please contact us at (888) 446-6911 to discuss your network design.

CUSTOM WIRELESS NETWORKS

If you require wireless 5 GHz access for application demonstrations, Smart City is able to build a custom 5 GHz wireless network in your booth. Please call Smart City at (888) 446-6911 for a custom wireless quote.

INTERNAL NETWORKS

Smart City is the exclusive provider of all voice, wired and wireless data services. Wireless Devices not authorized by Smart City are strictly prohibited. Smart City requires all Customers showcasing their wireless products to contact Smart City 21 days prior to the show move-in so that we may engineer a cohesive network operating without interference (all approvals will incur a Wireless Engineering Management Fee). Please provide Smart City with the make and model of your wireless router for network approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Wireless devices need to be programmed on-site following Smart City guidelines.

CUSTOMER ACCEPTANCE

Wireless service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Smart City does NOT recommend wireless service for mission critical services such as presentations or product demonstrations that can accept a wired connection. Per our Terms and Conditions listed on Smart City's Customer Contract, misuse of any wireless service may result in service interruption to yourself or other Customers and can lead to disconnection of the Customer's equipment. No service refunds will be given.

ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY SMART CITY ARE PROHIBITED.

I hereby attest that I understand the limitations and vulnerabilities of the wireless service provided by Smart City. I also understand that if I use this service for any reason including, but not limited to, demonstrating, showcasing or presenting my product(s), Smart City will not be responsible for possible interference that I may experience. Upon receipt of the completed Smart City Contract, Smart City Services will be activated / available for your use.

Printed Name: _____ Signature: _____ Date: _____

Title: _____ Email: _____ Phone #:_____

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Effective June 17, 2022– December 31, 2023- V061722A

SmartCity NETWORKS

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Order online at: orders.smartcitynetworks.com
Or fax order to (702) 943-6001

SeatradeCruiseGlobal

2026 Seatrade Cruise Global

April 13-16, 2026 | Miami FL

2026 OFFICIAL VENDOR Seatrade Cruise Global

OFFICIAL PROVIDER CDS IS A PART OF Maritz LEAD RETRIEVAL

Showcode: SCGL0426

CLICK HERE TO ORDER ONLINE: xpressleadpro.com

XL XPress Leads
CDS is a part of Maritz

See page 3 for full product descriptions

To Submit your Order or for Assistance, Contact: xpressleadpro@maritz.com

Lead Retrieval Solutions	Pricing Through 3/2/26	Pricing After 3/2/26	Unit Count	Total
XPress Leads App ONE activation on YOUR device*	$ 455	$ 525		
XPress Leads App Package THREE activations on YOUR devices* + custom sales qualifiers	$ 625	$ 685		
XPress Leads Handheld Rental ONE activation pre-loaded on OUR handheld rental device	$ 605	$ 685		
XPress Leads Handheld Rental Package ONE activation pre-loaded on OUR handheld rental device + custom sales qualifiers	$ 640	$ 735		
Event API YOUR developers integrate OUR API with YOUR lead system	$ 1,120	$ 1,330		
Add-On Enhancements			**Unit Count**	**Total**
Additional XPress Leads App Additional activation(s) on YOUR device*	$ 145 per additional user activation			
Bluetooth Printer Pairs with ONE device only	$ 145	$ 170		
Custom Sales Qualifiers/Custom Surveys Create custom targeted questions and responses for robust prospect profiles	$ 150	$ 170		
Delivery Service Booth delivery, app training and pick-up service	$ 205	$ 230		
Content Sharing Solutions			**Unit Count**	**Total**
Digital Backpack Turn YOUR content into QR codes to display in booth — when attendees scan to collect content, you collect their lead info	$ 250	$ 275		
Literature Fulfillment Send YOUR brochures and product links directly to YOUR scanned leads within the XPress Leads app	$ 205	$ 230		
Optional Loss/Damage Waiver** NO, I do not want to purchase the Loss/Damage Waiver - initial on red line ----> _____	$ 95 per rental item		**Insure Your Rentals?** ◯ Yes ◯ No	**Total**

Loss/Damage Waiver	Replacement Cost
XPress Leads Rental Device	$1,000
Rental Power Cord + Block	$90
Bluetooth Printer	$1,000
Bluetooth Adapter	$250

Please call for exact quote.

* System Requirements: Android 13 or higher and iOS 16.6 or higher

** Loss/Damage Waiver Terms: The Loss/Damage Waiver coverage protects the customer from liability of accidental damage or theft to the CONTRACTOR's device.

*** Processing fee is $25. Save $10 when you order online.

**** Taxable items and rates vary among states and are subject to change. If you are tax exempt, please reach out to Exhibitor Services at xpressleadpro@maritz.com

Sub-Total	=	
Processing Fee* **	+	$25.00
Total without Sales Tax****	=	

LEAD RETRIEVAL ORDER FORM

Show Freight International, LLC is assisting Exhibitors with shipping and customs clearance for the upcoming **Seatrade Cruise Global**. Please complete the attached form and send it to ops@showfreightintl.com at your earliest convenience.

Deadline Dates:
Ocean Freight Must Arrive Port of Entry MIA by Friday, March 20th, 2026.
Air Freight must Arrive Port of Entry MIA by Friday, April 3rd, 2026.

Consign Shipments to:
Show Freight International, LLC
2810 No. Church Street
#275432
Wilmington, DE 19802
Phone: (+1) 619-704-7217
Email Inbound Alerts to: ops@showfreightintl.com

Please return this completed form by March 1st, 2026.

Exhibiting Company Name:	
Address 1 Address 2 City, State/Province Postal Code, Country	
Contact Name:	
Phone:	
WhatsApp:	
Email:	
Booth/Stand Number:	
Please complete the Following Sections:	
I have a US Entity: YES ☐ NO ☐ I need a shipping quote: YES ☐ NO ☐	
Estimated Number of Pieces: _____ Estimated Weight: _____ Estimated Value of Goods: USD _____ I need return shipping: YES ☐ NO ☐ **Please email the completed for to: ops@showfreightintl.com**	

CLASQUIN
FAIRS & EVENTS

QUOTE REQUEST FORM

SHOW

Seatrade Cruise Global
13-16 April 2026
Miami Beach Convention Center
Miami Beach. FL. USA

CONTACT DETAILS

Company Name:_____

Hall:_____ Booth:_____

City, State, Zip:_____

Contact Name:_____

Phone:_____

Email:_____

INTERNATIONAL SHIPPING & CUSTOMS BROKERAGE

Round Trip | Customs Formalities | To show only (inbound) | From show only (outbound)

Transport requirements: ☐ Air ☐ Sea	**Deliver to:** ☐ Advance warehouse ☐ Direct to show site		☐ **Pick up from stand after the closing of the show**	**Transport requirements**: ☐ Air ☐ Sea
If Ocean Freight : ☐LCL ☐20' Container ☐40' Container			Date and time: _____	**Custom formalities:** ☐ Invoice ☐ ATA Carnet

SHIPPING LOCATION

Address:_____

Zip code:_____ City:_____

State:_____

Warehouse Opening hours:

Morning:_____ Afternoon:_____

Tail-lift required: ☐ Yes ☐No Loading dock at pick-up location: ☐ Yes ☐No

PACKING DETAILS

Piece Count	Length (inches)	Width (inches)	Height (inches)	Weight (Lbs)	Commodity

Clasquin USA Inc. (Fairs & Events) – 3750 NW 87th Ave. – Suite #510 – 33178 Doral (FL)
Contact: Audrey LUGASSY – Phone: +1 (786)890-8200 – **E-mail**: usaevents@clasquin.com